

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH  
ON WEDNESDAY 10<sup>TH</sup> JULY 2013**

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Dick Handy (Churchwarden), Barbie Lloyd (Deanery Synod), Tony Rice-Oxley, Colin Monk, Carol McKells, Geoff Davies, Marian Haughton, Lynne McNeill, Dawn Trimby (Treasurer), Jane Cook (Secretary)

**ACTION**

1.       **Apologies for absence:**  
Candy Williams (Deanery Synod), Abi Morgan, Sonja Pask, Rachel Palmer  
  
Fr Mike welcomed everyone and thanked them for coming.
2.       **Minutes of last PCC meeting on 3<sup>rd</sup> June**  
The minutes were agreed and signed as a true and accurate record.
3.       **Matters Arising**  
None
4.       **Church Finances**
  - a)      **Treasurer's Report**  
Dawn gave the following report:  
  
Income
    - Received gift aid of £2112.28 for Quarter 1
    - Included within donations is £2000 from WM|F and £89.50 from the donation box in the porch. There is also £65.35 from baptisms
    - £52.65 sales is from the stalls at WMF
    - Included in fundraising £205 plant sales £100 bonus ball £2455.82 from the Fete and £4.64 T plus commission
    - Magazine sales are from the porch collection box
    - Included in photocopying £248.83 from WMF  
Expenditure
    - Fundraising costs is made up of £80 cash drawn for floats, £138 for new BBQs and £24.99 for toys to be used in the children's corner
  - b)      **Charities Treasurer's Report**  
Lynne reported that Christian Aid had raised £271.14 and this includes donations from the Pentecost event of £41.
  - c)      **Fabric and Finance Committee Report**  
Dick said they covered a wide range of subjects at this meeting and the minutes have been circulated. The key areas were:
    - Edwin's legacy – there was a discussion about how best to use it. As reported at the last PCC meeting we have been advised that

the organ is in need of major refurbishment. A brief quote has therefore been received from Geoff Griffiths and he will provide a full quote in due course. He has quoted £14,868 + VAT + any other hidden extras that he may find. We await a full quote from Geoff. This will need a Faculty and Dick suggested doing this as a single piece of work. Fr Mike advised that Madeleine Lennon's family had also left £4,000 specifically for the organ.

- As we have a large amount of money in the bank account again F&F agreed to put £70,000 into the UTB account. Dawn says she has a cheque for Dick to sign.
- A 20 page report has been received following the visit of the Insurance assessor. Some action items to be done, some recommended ones. The cost of re-building the hall is estimated at £875,000 and the church has gone up from £2.2M to £2.695M. Dick Handy proposed changing the hall insurance so that we have an excess of £1,000 – this will reduce our annual payments by £500. This was seconded by Dawn Trimby and agreed unanimously.
- Parish buying scheme- we have been accepted into the Energy Basket as discussed at the last PCC meeting. We are waiting for more information to arrive.
- We are currently looking for a gardener. Dick has spoken to a man who is doing his garden and he seems to be very interested and will charge between £30-£40 per fortnight,.
- The paving slabs on the path at the front of the church are to be re-set. Thanks to Colin for doing the handrails.
- Industrial dishwasher for the hall. As the church will be the main user of the dishwasher F&F felt that the cost should be met by the PCC and not the hall. This will be approximately £2,300 but Colin will get quotes. We already have some donations towards it. Dick Handy proposed that the church fund the dishwasher and Colin will come back to PCC in September with quotes. This was seconded by Tony Rice-Oxley and agreed unanimously.

Colin

5. **Pastoral Committee Report**

Linda said minutes will be issued in the next few days from the meeting held on 2<sup>nd</sup> July. Main items to come out of this meeting were:

- Fr Mike, Dick and Linda have been on a Safeguarding course. CRB is now called Disclosure and Barring Service (DBS). All information must be available for anyone to look at. It will be interchangeable between various employments. Encouraged to

sign up to the updated system. The current certificate needs to be renewed shortly. Volunteers have to be recruited formally. Volunteers cannot start until DBS check is made and need to be recruited formally and references received. Further training will be by e-learning.

- Linda gave feedback on the Pentecost event. Main thing was the clash with other items being held at almost the same time.
- Barbie said the Food Bank is going along very well.
- The next Parish Breakfast will be held on 17<sup>th</sup> November.

All

6. **Hall Committee Report**

Geoff gave the following report:

I have completed financial summaries for the period to 1/7/2013 based on actual transactions to date.

**Treasurers Account:**

The Lloyds Treasurers Account as at 4/7/2013 stands at £4091.06. The Ecclesiastical Insurance bill for £1197.06 has been paid but recent changes to the sum assured and the excess should realise a credit of £150 for the 2013/14 premium .

**Energy Bills:**

Utility recharge invoices for Church use are invoiced monthly. The transitional arrangements for the commissioning of the Energy Buying basket to be discussed at PCC today.

There is no overdue debt for lettings but invoicing and payment arrangements for regular users will be considered at the next Hall meeting on 25/7/13.

**Hall Refurbishment:**

The hall boiler has been installed and is working well. The dishwasher funding is to be discussed at this meeting.

7. **Other Committee Reports**

a) **Social and Fundraising**

- Meeting held last week. A Michaelmas Mad Hatters Tea Party will take place on 28<sup>th</sup> September with the theme around hats. There will be competitions, quizzes etc.
- Barn Dance – 9<sup>th</sup> November
- Travelling Supper – November.
- Friday Morning Coffee – Tony said this brings in about £1,000 a year for the church and is good for outreach. For it to continue they are desperate for more helpers.
- Cannot arrange a visit to Fr Timon's church after all this year for various reasons so may perhaps try to arrange a boat trip along the Solent.

All

## ACTION

- Tony said they will try and arrange another trip to the Panto but need responses early so that they can take advantage of cheaper group rates.
- Shop – 30<sup>th</sup> September. Bear in mind that Sunday 29<sup>th</sup> will be all hands on deck to stock the shop and two weeks later on Sunday 13<sup>th</sup> October to clear it and take stuff down the tip.

All

### 8. **Deanery Synod Report**

- Man from Ecclesiastical Insurance who had visited St George's spoke for 45 minutes. Fr Mike said Tony stepped down as Deanery Finance Chairman after 5 years and was thanked at the meeting and presented with a gift.
- Bishop called a meeting on 10<sup>th</sup> September for Churchwardens and Treasurers to tell people about finances and this has knocked out the finance meeting on 9<sup>th</sup> September.
- Need to ensure that fees are forwarded to the Diocese on a quarterly basis and Dawn said this is being done.
- Claim gift aid on small donations up to £5,000 a year – eg plate collections.

### 9. **Cover for Piano**

The piano has been in church for a long time and has never had a cover. Stella was worried when she saw people standing their beer on there during WMF and has looked into the cost of a cover. These are between £100-£400. After discussion it was agreed that we should go for the high end one. Dick Handy proposed asking Stella to buy the top end cover, this was seconded by Marian Haughton and agreed unanimously.

Fr Mike

### 10. **Children's Toys**

Fr Mike said people might not be aware that Margaret Symonds fell over a child's toy as she came out of the choir vestry from doing Chalice a few weeks ago. Barbie said this was the Sunday after The Last Night of the Proms and so not everything had been put back in the correct place. The mother was really upset by the incident but Barbie thinks it was just an isolated incident. Marian suggested putting a note on the back on the door as you come out of the choir vestry reminding Chalice Assistants to be vigilant for toys on the floor around the children's corner.

Fr Mike

### 10. **Correspondence**

- Following the work and redecoration of the church there will be a special opening of the church on Sunday 13<sup>th</sup> October when the new Archdeacon will come and preach.
- Tony said a suggestion from someone in the congregation regarding putting the names of people who died in the Second World War on the War Memorial had been discussed. They did

## ACTION

not feel we could go ahead at the moment and think this is probably something that Havant Borough Council should do. However, we are considering other matters to recognise Edwin and Bob Shepherd.

- Fr Mike said he needs to change the February meeting from 12<sup>th</sup> February to **19th February** as it clashed with half term. The APCM will now take place a week earlier on **Sunday 6<sup>th</sup> April** instead of 13<sup>th</sup> April to coincide with the Parish Lunch.
- A letter has been received from RSCM asking if we would like to make a contribution for the annual appeal to encourage, inspire and provide more opportunities within church music. After discussion Tony Rice-Oxley suggested sending £50 from St George's, this was seconded by Barbie Lloyd and agreed unanimously.

All

13.

### **Date of Next Meeting**

The next meeting will be held on **Tuesday 17<sup>th</sup> September** in church following the 7.30 pm Eucharist.

All

Please note dates for your diary:

PCC meeting changed to:  
**12<sup>th</sup> February (from 19<sup>th</sup> to avoid half term)**  
**APCM Sunday 6<sup>th</sup> April (from 13<sup>th</sup>)**

The meeting closed at 8.55 pm.