

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON WEDNESDAY 21ST MARCH 2012**

Present: Fr Timon (Asst Curate) (Chair), Fr Mike, Dick Handy (Churchwarden), Richard Spurgeon (Churchwarden), Linda Wainwright, Tony Rice-Oxley, Sheilah Hall, Barbie Lloyd (Deanery Synod), Anne Morgan, Abi Morgan, Dawn Trimby (Treasurer), Jane Cook (Secretary), Peter Mitchell

ACTION

Fr Timon thanked the PCC for the opportunity to chair this meeting as part of his training. He welcomed Peter Mitchell, reader in training who is with us until Easter.

1. **Apologies for absence:**

Marian Haughton, Candy Williams (Deanery Synod), Carol McKells, Lindsay Chalk, Sandra Hewett

2. **Minutes of last PCC meeting on 13th February 2012**

The minutes were signed as a true and accurate record.

3. **Matters Arising**

Page 2, Item 4(c) – Dick said the wall work has been undertaken but not completed as they didn't bring a ladder so will come back.

Page 2, Item 4(c) – Dick still got to talk to the Architect.

Page 2, Item 4(c) – Fr Mike looking at these on Friday.

Page 2, Item 7 – Fr Mike had brought an A frame noticeboard to show everyone. There is one for the church and one for hall. Need someone to design a nice welcome to go on it and Dick will engrave it with the St George's logo. Tony will buy two chains and padlocks. The cost for both was £150, hall to pay for one. Dick will talk to Lesley about the design and if she agrees will talk to Fr Mike.

Page 2, Item 7 – Barbie has investigated this and passed it on to Tony.

Page 3, Item 9 – Richard said you only need one quick click and then it takes a few moments to come on. Happy to give lessons.

Page 3, Item 12 – Jane sent off the application to the BBC for 14 tickets but had an e-mail to say we had been unsuccessful in securing any tickets this time.

Dick
Fr Mike

Tony
Dick

4. **Church Finances**

a) **Presentation of Accounts**

Dawn gave the following report on the Accounts for the year ended 31.12.11:

The accounts are at the moment with Paul Read who has very kindly agreed to audit them for us this year, but I hope that there will be no alterations to them as I had a better idea of what I was doing this year.

Looking at Page 2 the Balance Sheet the first thing to mention is that we ended the year with a surplus of funds of £5841.99. This is after paying for the electrical work in church which was unexpected and caused us to go over budget for church maintenance.

Unfortunately our investment income has reduced in value by £1520.01 and was valued at £24787.77 at the end of December.

The main bank account held at HSBC had a balance of £24207.65 at

the end of December and we are in the process of putting some of this into an investment account which will give us a higher rate of interest but will still be able to be accessed in an emergency.

The accounts receivable at the bottom of the current assets column of £2907.27 relates to the Gift Aid that is due back to us on the donations made during October to December but this is not received until February this year. Similarly the Accounts payable figure of £302 relates to the Assigned fees that have to be paid to the diocese for the same months, and this was not paid until January 2012.

Pages 3 to 6 show the income and expenditure for the past year and these mainly agree with the figures that I give you each month. Added to these are the transactions made by the individual church groups that hold their own bank accounts.

On Page 4, of the £10942.77 of Donations and Appeals is a figure of just over £5000 which relates to QQ fundraising. The remainder comes from Donations made to the church and also collections from baptisms which we receive half of and the other half goes to the charity of the month.

The fundraising figure is exceptional this year and takes into account the money taken by the shop as we as money received from Bonus ball, Friday coffee morning (£1000) and 100 club (£547) to mention just a few.

Although the value of the investment has gone down we are still receiving dividends from it and these have come out slightly higher this year.

Moving to Expenditure we managed to pay our full parish share again this year. In general the expenses remained within budget apart from Church maintenance as I have already mentioned.

I have again depreciated the church hall by 2% as in previous years and this came to £2999 leaving a balance of the value of the hall as £146961.00

The rest of the pages are basically giving you the same information in a different format, taking into account the restricted and unrestricted funds and the breakdown of these. On page 12 the Mission Fund is the Charities account which Lynda Wainwright manages for us and deals with the retiring collections and donations from baptisms. The rest I think are self explanatory.

Richard extended the PCC's thanks to Dawn and the Fabric and Finance Committee for all their work during the year.

It was proposed that the Accounts be recommended to the APCM subject to completion of the examination. This was proposed by Tony Rice-Oxley and seconded by Dick Handy and agreed unanimously.

b) **Charities Treasurer's Report**

Linda gave the following report:

The retiring collection for February for Children's Relief Bethlehem

ACTION

raised £99.31 and a letter of thanks has been received.

The Charities Committee meeting was held a few weeks ago and the outcome has been circulated to the PCC. The committee took into consideration charities nominated by members of the congregation. And go through until March next year. Occasional services and baptisms should continue to be divided.

Richard said they had discussed the paperwork on IDWAL at Pastoral Committee and wondered whether we should be supporting them directly. It was agreed that we are supporting St Mary's Axim and also ACT this year.

Tony asked for the total amount of giving to charities for 2011 and Linda said it came to £4,980.50 which is 10% of our outgoings.

Linda proposed we accept the Charities as listed on the document circulated and this was seconded by Dick Handy and agreed unanimously.

Linda said she had received a letter from Christian Aid appealing for extra funds for the West Africa Food Crisis Appeal. After discussion Tony Rice-Oxley proposed we give a one off donation from the PCC of £150, this was seconded by Richard Spurgeon and agreed unanimously.

Linda

Fr Timon thanked Linda on behalf of the PCC for sorting out the charity board.

c) **Fabric and Finance Committee Report**

- Not met but Dick said we are about £500 ahead on income and £1300 less on spend.
- Tony to discuss investments at the next meeting.

5. **Pastoral Committee Report**

- Meeting held on 12th March – Barbie had circulated the minutes to Richard but have only been agreed this evening so Barbie will forward to Jane to circulate to everyone. Richard said that Pastoral are supporting Fr Timon with the Taize youth service this Sunday. Richard still to update marriage and baptism leaflets. They discussed the role of a publicity officer but no-one has stepped in to do this. Still looking for someone for this role. Richard has been asked by the PCC to talk to Jane R-O to see if she would take on this role as she already has the contacts – Barbie and Dick are happy to provide photos.
- Fr Mike had a conversation with the fundraising lady from Naomi House advising her that the date she wanted for their service clashed with some things we have on and she has now agreed to have the service on 28th November.
- The Committee are undertaking an audit to examine the pastoral opportunities to see what we are doing well and are considering St George's pastoral work based on ages. Members expressed a hope that they might continue on the Pastoral Committee to continue this work next year.
- New Sunday bags have been provided thanks to Anne and Abi.
- Next meeting on 17th April.

Richard

Richard

ACTION

6. **Hall Committee Report**
- Not met but Tony said we do need a meeting soon as new Treasurer is not happy that we have not received competitive estimates and use Bernard Johnston for all our work on the hall. In future he is insisting on 3 quotes. Dick said we are not obliged to get 3 competitive quotes as we are not an historic building.
 - Thanks to Sheilah for all her hard work.
- Hall Cttee
7. **Other Committee Reports**
- Social**
Not met. However events coming up are:
- Seder meal – Lynda
 - Spanish evening – Lynda and Fr Mike
 - Harvest evening
- Fundraising**
- Not met but there will be an Auction of Promises which will take place in the Autumn. Also might do a Race Night.
 - Gift Day envelopes to be issued on Easter Day and given back at the APCM.
8. **Deanery Synod Report**
- Barbie said that a meeting had been held at Hart Plain Church with no presentation as such. They introduced speed debating to talk about burning issues from our churches. Given 2.5 minutes for each side of the table to explain their issue and then 2.5 minutes for the response and then everyone moved around. Barbie said it should have been a bit more flexible. She said it was useful and found that not all the churches are like ours and it got everyone talking. Tony gave a presentation on finance. There is supposed to be another one scheduled for September. Would be good to talk to PCC about burning issues to take from our church for this meeting.
9. **PA System in Church (Richard)**
- Richard had talked about installing some extra cable and was going to consult with the necessary people but has not done this yet.
 - Richard said we are definitely not affected by the change in frequencies.
- Richard
10. **Policy Statement for the Safeguarding of Children and Vulnerable Adults (Sandra)**
- In Sandra's absence Jane produced the Policy which has already been circulated to PCC members for signature by Fr Mike and the two churchwardens. Three copies were duly signed. Richard just asked whether Sandra was happy for all her personal details to go on the form. Dick thought this was probably a requirement but Jane said she would mention it to Sandra when she returned the forms.
- Jane
11. **Queen's Jubilee celebrations**
- Fr Mike said 2 things are already planned. On Sunday 3rd June everyone has been invited by HM The Queen to have a big picnic and everyone will bring their own picnic to have after the service. On the Sunday evening there is a thanksgiving service at the Roman Catholic church in the presence of the Mayor. Fr Mike asked whether we wanted to do anything else. After discussion it was agreed to get a plaque put

ACTION

on the new noticeboard to say that it was erected in the Queen's Diamond Jubilee Year. This was proposed by Fr Mike, seconded by Sheilah Hall and agreed unanimously.

Fr Mike

12.

Correspondence

- Letter received regarding Standard Gift Aid donations which will be passed on to Carol. Tony said he has queried this.
- Fr Timon said a letter had been received from the Diocese from the Ministry of Mission. There is £100,000 available for outreach work and pastoral might like to look to see if it is worth putting in an application. The letter was handed over to Richard to discuss at the next Pastoral meeting.
- A letter has been received from The News for our church notices for the Easter services. A cheque for £45 has been sent to them.
- Barbie has received a letter advising that a service will take place for people with special needs at All Saints, Commercial Road. This will go on the board at the back of church.
- Jane made another plea for outstanding reports for the APCM report.
- Thank you to Marian and Dawn H who will be leaving the PCC at the APCM. Abi has served one year so is free to put in another application if she would like to.
- One of our churchwardens is also leaving us so thanks to Richard for all his hard work and wisdom over his time as churchwarden. He can assist the new churchwarden for the first year if he wishes.
- Next Wednesday afternoon, 28th March, 260 children from Stakes Hill and Hulbert will have a service in church with parents etc at 2.15. Need stewards so if anyone is available please let Dick know.

Pastoral

All

Abi

All

13.

Date of Next Meeting

The next meeting to be held is the APCM on **Sunday 22nd April** following the 10 am Eucharist.

All

The next PCC meeting will be held on **Tuesday 1st May** at 7.30 pm at the Vicarage to welcome new PCC members.

All

The meeting scheduled for 30th May needs to be changed as the Archdeacon is visiting that day so the meeting will now be held on **Tuesday 29th May**.

All

The meeting closed at 9.15 pm.