

## MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH ON WEDNESDAY 9<sup>TH</sup> JULY 2014

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Rosy Stone (Churchwarden), Elaine Shimbart (Deanery Synod), Sonja Barrand, Marian Haughton, Tony Rice-Oxley, John Hood, Lynne McNeill, Dawn Trimby (Treasurer), Jane Cook (Secretary)

### ACTION

Fr Mike thanked everyone for coming. He welcomed John Hood attending his first PCC meeting tonight.

1. **Apologies for absence:**

Barbie Lloyd (Deanery Synod), Colin Monk, Abigail Morgan, Candy Williams, Geoff Davies

2. **Minutes of last PCC meeting on 11<sup>th</sup> June**

This meeting was held in the Church not at The Vicarage.  
The minutes were then signed as a true and accurate record.

3. **Matters Arising**

Page 1, Item 3 – Sonja said this has been done and the notices are up in the church and the hall.

Page 1, Item 3 – LW confirmed that she has scattered the poppy seeds around the churchyard.

Page 2, Item 4 – Dawn confirmed that she has had two e-mails from the Diocese and UTB showing that the £20,000 will be in our account within two working days.

Page 2, Item 6 – Linda said a response has been received from Jenny Tate. Unfortunately she would need the hall every week so it would not be suitable but she thanked us for our offer.

Page 3, Item 10 – Linda and Jane had replied to Margaret Symond's letter re Messy Church.

4. **a) Treasurer's Report**

Dawn gave the following report:

Income

- Donations include £25 from the front porch and a one off donation of £150. This is in response to the stewardship campaign, but the person involved did not want to increase their standing order and preferred to give a donation once a year.
- Fundraising includes £316 plant sales, £2257.03 fete proceeds, £30 fete donation and £14 Smarties fund.
- £63.75 in Bookstall is from the Bible Reading Fellowship
- We received £440.02 from our investment with the diocese

Expenditure

- Included within the Admin figure is £85 paid to the Baptist Church for the joint church leaflet to be distributed to the new homes in the Berewood estate.
- Church maintenance is made up of £12.10 for some new keys to be cut and £19.95 for mortar for the front pathway
- Fundraising costs are £77 cash floats drawn for the fete and £32.06 for the banner advertising the fete
- £838.98 is for the years worth of photocopies that I mentioned last month
- Lit costs are made up of £41.50 for palm crosses and £58.20 for candles

I have collected some information regarding the success of the stewardship campaign

- We have 9 new standing orders and 21 existing standing orders that have been increased. This amounts to £332 per month extra.
- There has been no increase in green envelopes
- There has been no new donations in green envelopes
- 2 green envelopes are no longer used and I am assuming that these have switched to standing orders

I have received an e-mail saying that the money from the Diocese will be received on Friday”.

Dawn thanked Linda for making a lot of the phone calls to the Diocese which she was unable to do because of work. As we have had such a difficult time getting the money from the account with the Diocese discussion took place as to whether we should take our money out of this account and put in the UTB account which is much more user friendly. At the moment they pay interest of 2.4%. We are on a 60 day rolling notice with UTB so access is much easier. It was agreed to refer this to F&F to discuss further and bring their recommendations back to the PCC.

F&F

**b) Charity Treasurer’s Report**

Lynne reported that £86.47 retiring collection for 3 weeks in May had been received for WaterAid and £45.02 for 2 weeks following an Emergency appeal from Homestart.

**c) F&F & Quinquennial Report**

The minutes of the meeting held on 28<sup>th</sup> May have now been circulated. The Organ Faculty is moving along to plan, papers have been signed and gone to the Diocese and work is due to start on 4<sup>th</sup> August. This is thanks to Dick Handy who says that the paperwork has been simplified a bit. We await the first bill as some money has to be paid up front. Linda said they had a walk around the church yesterday looking at things on the Quinquennial summary sheet. They ran out of time so still have the churchyard to do.

Tony advised about a few pieces of work that have been outstanding for a while.

- The concrete on the ramp on the far side of the hall is crumbling. This ramp is well used and Tony got someone to produce an estimate which came to about £1,000. This will be paid for by the Hall but will need to come to PCC for approval. The contractor said it will be necessary to remove the top 4” of concrete right up the ramp from where the slabs finish.
- For some time we have been thinking of putting a centre rail in on the 3 steps down to the hall and we are getting an estimate for this. It would also be good to extend the rail around the corner and down the final step. This will cost around £450 and would be shared 50/50 between the hall and the church.
- Linda wondered whether it would be a good idea to have a rail down to the car park. Tony said we might as well do that while we have the guy here. There is also a broken slab which needs replacing.

Tony said the Standing Committee might need to be called together to approve this so the work can go ahead as the PCC doesn’t meet again until September.

d) **Organist**

This item was discussed confidentially by the PCC.

5. **Pastoral Committee Report**

- The minutes have already been circulated. Linda said there are a lot of things in action at the moment – pastoral visiting etc. The Sunday School rota has been worked out from September to next July and there is a meeting with Sunday School on 7<sup>th</sup> September.
- Mission Action Plan – Linda said that Jane had already circulated a document on this. She said it keeps cropping up and she just wanted everyone to be aware of this document. Looks like it will be discussed further at the Archdeaconry Consultation meeting on 8<sup>th</sup> September at 7 pm at St Albans West Leigh which the Bishop attends. This is a meeting for churchwardens and treasurers and Linda, Rosy and Tony will go along and represent St George's.
- Rosy said she is attending Safeguarding\_Policy training for managers on 29<sup>th</sup> July.
- Sonja is putting together some welcome packs for volunteers explaining what the job entails and what is expected of them. It was agreed at Pastoral to buy some nice folders for this and they will be out in due course.

6. **Hall Committee Report**

Meeting shortly. Tony is concerned that the hall bookings are dropping off. If it wasn't for the regular booking by Slimming World we would be struggling. We need to encourage people to book on a weekly or monthly basis. We are going to do some painting in the hall as last year's decoration is showing signs of wear and tear already. Sheilah Hall's husband has said he will paint the door and has recommended some paint for the front of the stage. Tables are being put in front of the stage on a Sunday morning to stop the children sitting on it. It was suggested we find out how much it is to advertise in the Ratepayer, Serving You and Stay Local.

All

7. **Other Committee Reports**

a) **Social**

Not met but Tony asked every to put in their diaries the Ramble which David Palmer is organising on 13<sup>th</sup> September on the same day as the Historic Churches bike ride and the following week on 21<sup>st</sup> September a Car Treasure Hunt with evensong at Glendene. More details on both of these events will follow.

All

b) **Fundraising**

Not met but Tony explained about the Auction which is held as an alternative to the shop which is run every other year. Jane Rice-Oxley is organising this and would appreciate people thinking about offering a service or a "treasured" item which can be auctioned. Rosy asked if she could have a copy of the last brochure to give her an idea of the sort of thing to offer. Tony will ask Jane to let her have one.

Tony

8. **Deanery Synod**

The meeting will be held tomorrow.

9. **Support your Church programme (update from Dawn)**

Dawn has already reported on this under Item 4 Treasurer's Report above.

10. **St George's Ladies Group Programme**

As the Ladies Group now come under the church umbrella we need to approve their programme so they are classed as a church activity. Fr Mike handed out a copy of the programme and this was approved unanimously by the PCC.

11. **Correspondence**

- **Archdeaconry Meeting** - 8<sup>th</sup> September – already mentioned under Item 5 above.
- **Canon David Isaac** – Fr Mike said he is retiring this summer and we have been invited to send a contribution towards his retirement gift. The PCC decided not to contribute to this.
- **First Aid Kits** – Lisa Toft kindly audited the First Aid boxes and made a list of what was needed and Dick Handy went and bought it at a cost of £21.27. Lisa has volunteered to check the first aid boxes in the church and the hall at regular intervals and asked if the PCC are happy for her to buy anything that is needed and give us the receipts. The PCC thanked Lisa for this and are very happy for her to give us the receipts for anything that she has to buy.
- **Secretary for 22<sup>nd</sup> September meeting** – Fr Mike said that Jane will be on holiday for the September meeting and asked for a volunteer to take the minutes. Lynne volunteered and Jane will send her a template.

12. **Date of Next Meeting**

The next meeting will be held on **Monday 22<sup>nd</sup> September 2014** following the 7.30 pm Eucharist.

The meeting closed at 9.05 pm.