

**MINUTES OF ST GEORGE'S PCC MEETING HELD AT THE VICARAGE
ON TUESDAY 5th MAY 2015**

Present: Fr Mike, Linda Wainwright (Churchwarden), Rosy Stone (Churchwarden), Barbie Lloyd (Deanery Synod), Elaine Shimbart (Deanery Synod), Candy Williams, Marian Haughton, Dick Handy, Patricia Byrne, Dawn Trimby (Treasurer), Jane Cook (Secretary)

ACTION

1. **Opening Prayer**
Fr Mike opened the meeting with prayers.

2. **Apologies for absence:**
Lynne McNeill, Tony Rice-Oxley, Sonja Barrand, John Hood, Sheilah Hall

 Welcome to new members
Fr Mike thanked everyone for coming and welcomed the new members –Sheilah Hall and Dick Handy both of whom have served on the PCC before.

 Ballot for new PCC members
No ballot is needed this year.

 Co-option of members (if necessary)
Welcome also to Patricia Byrne who we need to co-opt at this meeting on to the PCC. Patricia was duly co-opted for a period of 3 years to coincide with those elected members. Proposed by Linda Wainwright, seconded by Dick Handy and agreed unanimously.

3. **Minutes of last PCC meeting on 25th March and amendments**
Page 3 – Pastoral – 2nd sentence should read “Sonja is organising Safeguarding E-learning for members of the Church who are in contact with children and vulnerable adults”.
Page 3 – Other Committee Reports – Social – the next meeting on 14th April should read Fundraising not Social.
Page 4 – Correspondence – it wasn’t agreed that Pastoral would “arrange” a monthly lunch club. It was agreed that Pastoral would discuss it and it is on the agenda for the next Pastoral Committee.

The minutes were then signed as a true and accurate record.

4. **Matters Arising**
Page 3 – Pastoral – end of paragraph 1 – Rosy has been in contact with the Archdeacon’s office and Jenny Hollingsworth was tasked with looking into the problem of mail going missing but has said that as far as they are aware mail does not go missing at the Diocesan office.
Page 4 – Pew Cushions – Fr Mike has spoken to the 2 people regarding pew cushions and they are still very happy to pay for these. Dawn said she had received a cheque on Sunday for £200

from a member of the congregation to put towards the cushions as well. Dawn said she will move the money into the legacy account so that it doesn't get swallowed up in the main account. She will also put the 5ps in a bottle which Tony gave her in there as well – around £70.

5. **Elections and Nominations:**

- a) **Secretary** – Jane agreed to carry on as Secretary. This was proposed by Elaine Shimbart, seconded by Patricia Byrne and agreed unanimously.
- b) **Treasurer** – Dawn agreed to carry on as Treasurer. This was proposed by Candy Williams, seconded by Linda Wainwright and agreed unanimously.
- c) **Vice-Chairman of PCC** – this will be Linda Wainwright as senior Churchwarden. Linda agreed to this. This was proposed by Marian Haughton, seconded by Rosy Stone and agreed unanimously.
- d) **Standing Committee Membership** – Fr Mike, 2 Churchwardens, Secretary and Treasurer. This committee only meets in an emergency and can spend up to £1000. Proposed by Barbie Lloyd, seconded by Marian Haughton and agreed unanimously.
- e) **Electoral Roll Officer** – Tony has agreed to carry on as Electoral Roll Officer. This was proposed by Elaine Shimbart, seconded by Barbie Lloyd and agreed unanimously.
- f) **Youth Coordinator/Child Protection Officer/Vulnerable Persons Coordinator** – Sonja Barrant has agreed to carry on in this role. Proposed by Rosy Stone, seconded by Dawn Trimby and agreed unanimously.
- g) **Training Liaison Officer** – Candy Williams spoke about her role and agreed to carry on. Proposed by Marian Haughton, seconded by Elaine Shimbart and agreed unanimously.
- h) **Disability Awareness Officer** – Barbie Lloyd spoke about her role and agreed to carry on. Proposed by Dick Handy, seconded by Rosy Stone and agreed unanimously.
- i) **Appointment of Churchwardens' Assistants** – Tony Rice-Oxley and Jaye Warren are happy to continue. This was proposed by Marian Haughton, seconded by Rosy Stone and agreed unanimously.
- j) **Honorary Recorder** – Carol McKells is happy to carry on as Honorary Recorder. Her role is to send in a claim every quarter for Gift Aid. This was proposed by Dawn Trimby, seconded by Linda Wainwright and agreed unanimously. A new system has been bought for her computer in order that she can produce the necessary reports for the taxman.
- k) **Chair of Social Committee** – Jane Rice-Oxley is happy to continue. Proposed by Candy Williams, seconded by Barbie Lloyd and agreed unanimously.

6. **Charities Account Treasurer** – Although not at the meeting Lynne McNeill has agreed to carry on as Charities Account Treasurer. There is a separate Charities account at Lloyds. Dawn collects the money each Sunday and banks it and Lynne sends it to the chosen charity and keeps the noticeboard up to date. The charities are chosen each year by a small number of people from the PCC and most of the charities have been suggested by members of the congregation. This was proposed by Dawn Trimby, seconded by Linda Wainwright and agreed unanimously.

7. **Formation of PCC Committees**

a) <u>Fabric & Finance & Quinquennial</u>	b) <u>Pastoral & Mission</u>	c) <u>Hall</u>
Linda Wainwright Patricia Byrne Sheilah Hall Dick Handy John Hood Tony Rice-Oxley Dawn Trimby	Sonja Barrand Marian Haughton Barbie Lloyd Elaine Shimbart Rosy Stone Candy Williams	Jane Cook Sheilah Hall Dick Handy Lynne McNeill Tony Rice-Oxley
To be co-opted at first mtg:	To be co-opted at first mtg:	To be co-opted at first mtg:
Carol McKells Colin Monk	Rosemary Monk Anne Morgan	Mary Chapman Geoff Davies Colin Monk
Next Mtg: Wed 26.5.15 at 10 am in the Vestry	Next Mtg: Tues 12.5.15 at 8 pm at Sonja's	Next Mtg: Wed 20.5.15 at 10.30 am in Hall

Co-opted members will be invited and agreed by the various Committees at their first meeting.
The Chair of each Committee will be agreed at the first meeting.

Electoral Roll Officer: Tony Rice-Oxley
Training Liaison Officer: Candy Williams
Child Protection/Youth Coordinator/Vulnerable Persons Coordinator: Sonja Barrand
Disability Awareness Officer: Barbie Lloyd
Charities Account Treasurer: Lynne McNeill
Honorary Gift Aid Recorder: Carol McKells
Social Committee Chairman: Jane Rice-Oxley

8. **Treasurer's Report**

Dawn gave the following report:

Income

- £21.60 in donations is from a baptism
- £92.88 in liturgical donations is for votive sales and there are also donations for the palm leaves, paschal candle and Easter eggs
- Fundraising is made up of £40 Easter Bonnet competition £110 Plant sales and £100 from Burton Homes
- £81.70 in Bookstall is for the Bible Reading Fellowship
- £64.17 from the Pastoral committee is the money taken over the Easter weekend for teas and coffees

- £1000 in extra-ordinary income is the donation made to church from the Hall

Expenditure

- Included in Admin is the cost of the green envelopes for the year of £77.70
- Pastoral cost is the cost of the Take That leaflets given to the children over Easter
- Liturgical costs is made up of
 - £65.73 Paschal candle
 - £24.82 Palm leaves
 - £10.45 alter breads
 - £17.74 candle
 - £20.00 Donkey
 - £17.90 Confirmation cards

Charities Treasurer's Report

Bishop's Lent Appeal – Retiring Collection March - £199

Axim – Retiring Collection April - £105

Hannah's Holiday Homes (from baptisms) - £45

US (from Lent Group in March) - £50

9. **Approval of Waterlooville Music Festival Programme and any other trips etc for insurance purposes**

The PCC were happy to approve the following as approved PCC events:

Thurs 14.5.15	Ladies Group Music by Ukulele Group – open evening
Fri 15.5.15	George's Men - Botley Brewery trip
Sun 17.5.15	Proposed parish coach trip to Brownsea Island
Thurs 21.5.15	MU – United in Prayer
Sun 24.5.15	Culley open gardens
Thurs 28.5.15	Ladies Group AGM
Sat 13.6.15	Summer Fete + Waterlooville Music Festival Week 13.6.15-21.6.15
Thurs 25.6.15	MU – Branch outing
Sat 27.6.15	Bring and buy coffee morning
Thurs 9.7.15	Ladies Group buffet supper and charity cheque presentation
Sat 11.7.15	Concert in church
Mon 13.7.15	George's Men – annual cricket match at Glendene
Thurs 16.7.15	MU – Tea party
Sat 18.7.15	Outdoor horse race evening
Thurs 23.7.15	Ladies Group end year dinner at The Ship and Bell
Wed 19.8.15	George's Men - Ramble
Sat 12.9.15	Car treasure hunt and cream tea
Thurs 17.9.15	MU – Holiday mementoes
Sun 4.10.15	Harvest lunch and gift day
Mon 12.10.15	Shop fortnight begins

ACTION

Thurs 15.10.15	MU - Afternoon with the Saints
Sun 25.10.15	CONFIRMATION
Sat 7.11.15	Quiz Night
Thurs 19.11.15	MU – VSO Experiences
Sat 5.12.15	Bazaar
Fri 11.12.15	George’s Men – Christmas Skittles
Thurs 17.12.15	MU – Advent Miscellany
Christmas week	Trip to the Chichester Planetarium

The above were proposed by Patricia Byrne, seconded by Barbie Lloyd and agreed unanimously.

10. **Dates of Future Meetings:**

2015

Monday 8th June

Monday 6th July

Tuesday 1st September

Tuesday 13th October

Monday 9th November

Wednesday 16th December

All

The above dates in red have been changed from those given on the Bulletin.

2016

Tuesday 19th January

Monday 22nd February

Tuesday 5th April

Unless otherwise stated all meetings start at 8 pm in Church following the 7.30 pm Eucharist.

Please let Jane have your apologies in advance of the meeting if you are unable to attend.

All meetings finish no later than 9.30 pm.

11. **Date of APCM 2016**

After discussion it was confirmed that the APCM will be held on **Sunday 24th April 2016** in Church following the 10 am Eucharist.

All

12. **Altar Frontal for Lady Chapel**

It was agreed to have blue curtains and frontal so that Adrienne does not have to keep changing it. Gold at Easter and blue for the rest of the year.

13. **Coffin Stands**

It was agreed that the coffin stands would go to St Mary’s, Rowner. This was proposed by Marian Haughton, seconded by Dawn Trimby and agreed unanimously. They will be removed from the Terrier.

MS

14. **Hall Cleaning**

Jane read out an e-mail received from Colin Monk regarding a new contract from Amberleigh Cleaning for the Church Hall. The company have agreed to offer another 3 year contract at the existing price. PCC

ACTION

agreed that Colin should go ahead and sign the contract for a further 3 years. This was proposed by Barbie Lloyd, seconded by Linda Wainwright and agreed unanimously. Dick will advise Colin.

DH

15. **Correspondence**
None.

16. **Date of Next PCC Meeting**

The next PCC meeting will be held on Monday 8th June 2015 following the 7.30 pm Eucharist.

There being no further business the meeting closed at 8.55 pm followed by drinks and nibbles to welcome the new members.