

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH  
ON MONDAY 6<sup>TH</sup> JULY 2015 AT 8.00 PM**

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Rosy Stone (Churchwarden), Elaine Shimbart (Deanery Synod), Barbie Lloyd (Deanery Synod), John Hood, Sonja Barrand, Sheilah Hall, Marian Haughton, Lynne McNeill, Patricia Byrne, Tony Rice-Oxley, Dick Handy, Dawn Trimby (Treasurer), Jane Cook (Secretary)

**ACTION**

Fr Mike welcomed everyone and thanked them for coming. He added 3 items under Item 9:  
9d - Appointment of Organist  
9e – Vestry Piano  
9f – Charities Committee

1. **Apologies for absence:**  
Candy Williams

2. **Minutes of last PCC meeting on 8<sup>th</sup> June**  
Page 3, 9a – should read “As a result of no feedback” not “negative feedback”

The minutes were then agreed as a true and accurate record.

3. **Matters Arising**  
Linda asked Fr Mike if he has sent a letter of thanks to Marion Smith for the donation towards the kneelers and he will check.  
Pew Cushions – Linda showed the sample of the pew cushion to the PCC. Dick asked whether the final cushion would have buttons. Linda said they are being piped instead to make them sturdier. They have zips but they have to be dry cleaned. Linda said we put the kneeler project, pew cushions and material for the banners to the Archdeacon because all together they would exceed the £5K limit. We have been given permission to go ahead with the project subject to it being included on the Faculty for the Sacristy roof work. If the PCC are happy we need to recount and re-measure before we put the final order through. Tony volunteered to help Linda do this. The kneelers and material for the banners will be done separately.

MS

TRO/LW

4. **a) Treasurer's Report**  
Dawn gave the following report:

Income

- Received £750 from The Charitable Trust which is a matched donation from a member of the congregations planned giving.
- We have received £2293.80 on gift aid donations
- Donations are from a baptism
- Fundraising is made up of £109 plant sales, £2.50 book sales, £2606.02 from the fete plus donations and £125 from Margaret Deals coffee morning
- Bookstall includes the final payment of £25.80 for the Bible reading Fellowship
- Extra-ordinary income is a donation of £100 for pew cushions and £291.14 from the Diocese which I have no idea what it is for!!

Expenditure

- Church maintenance includes the cost of restocking the first aid boxes
- Fees paid out include Mark Langtry and the wedding payments for the wedding held on 4 July

- Photocopies is made up of £41.71 for paper and £356.05 to sharp for actual copies used
- Liturgical costs include £73.81 for new girdles for the servers
- Extra Ordinary outgoing is £20 transferred to the legacy account for the pew cushions

The money received from the fete and gift aid reclaimed this month has boosted our income to be above budget by almost £2000 and expenditure is coming in at about even which is a better position to be in half way through the year and certainly better than we had expected. Expenditure has been closely monitored and we have had a good response to the request to increase planned giving”.

Tony queried the donations – Dawn said half is for the baptism and half to charity.

**b) Charity Treasurer’s Report**

Lynne said it was a shared month between Christian Aid and Let the Children Live - £88.76 to Christian Aid and £88.75 to Let the Children Live, £524.79 was for the Nepal Earthquake and £104.74 for St Mary Axim.

**c) F&F & Quinquennial Report**

- Dick said he has been back and forward with the Architect re the Sacristy roof. He has now provided a set of drawings and Dick has been through it. Architect thought the passageway was for flower preparation but Dick put him straight. Architect suggested an opening vent in the passageway but Dick has told him we do not want or need one so he will change it to a fixed one. The roof will all be insulated however the lobby ceiling has a higher roof than the Sacristy so they will put an insulation layer on the inside and re-cover. It was a gloomy day and Lesley was working in the Sacristy at the time and Architect agreed that the lighting was poor. His recommendation was to replace existing lighting and re-wire and if we are doing that put in 12 LED downlights on dimmers so they can be turned up or down. He had only received the plans that Friday. . The Architect asked if he could go ahead with the Tender with the modifications that Dick has added. Tony asked what the cost is going to be. Dick thinks it will be £20K+ but doesn’t know yet. He says it makes sense to insulate and improve the lighting as it's easier to do while the other roof work it is being done. Need PCC approval to go out to Tender and all the costs will be broken down. He would like to get as much of the paperwork done as the Faculty lasts for two years. Linda said there was an incredible amount of water standing on the roof the day the Architect came. The PCC agreed for the Architect to go out to Tender to 3 different companies. This was proposed by Dick Handy, seconded by Linda Wainwright and agreed unanimously. Dick will inform the Architect tomorrow.
- Parish Giving Scheme - Linda said that Dick, Carol McKells and her went on the training session for the Parish Giving Scheme and got very enthused over the scheme. They were given a handbook. Need to seek PCC approval to commence operation of the scheme to trial from September with members of the PCC and roll out in March/April time to the rest of the congregation. Linda said we have only recently done the Standing Order exercise and this is to change to Direct Debit so if PCC trial it, it will give us time to iron out any problems. A small group of F&F may need to get together in the interim. Linda said there are tokens to give to people who subscribe by DD to go in the collection. Rosy said

Sonja gave her an example of some cards that they used at her previous church which she handed around. Victoria James said parishes should try and get rid of the green envelopes for new people coming in. Need permission from the PCC for a group to trial it.

We, the PCC of St George the Martyr, Waterlooville, request the Parish Giving Scheme to commence operation of the Scheme on our behalf, initially with a trial group of people from September 2015 with a view to full implementation from Spring 2016. This was proposed by Linda Wainwright, seconded by Tony Rice-Oxley and agreed unanimously. Linda also said that eventually the green envelopes could be transferred to the Diocese to re-claim gift aid.

LW

5. **Pastoral Committee Report**

Next meeting is tomorrow night. If you haven't already seen it have a look at the Prayer Card box attached to the votive candle stand that Candy organised to be made with the Design Department at Oaklands School.

6. **Hall Committee Report**

- Roof Hall - Minutes from last meeting have been circulated. Tony said the hall roof is being done and they should finish tomorrow. They quoted £4,680, 10% for replacement tiles was slightly under so there will be an add-on so it will probably cost about £5K but the Hall have the money. Had to cancel Parent and Toddler Group last week because of the dust.
- Chairs - Thanks to Colin who spent a lot of time repairing the legs of all the chairs and tested them all in readiness for the WMF. Tony thinks we should identify some chairs which will be suitable for the hall and the church and gradually replace the green chairs in the hall.
- The stage curtain is in a bad state so need new track and curtain done up.
- Tony said there is a lot of activity going on. The Ladies Group who hold their meetings on 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month will disband at Christmas as no-one is interested on taking on the positions of Chair, Treasurer and Secretary. Dawn said she will need accounts for this year when they disband.
- Tony said a man has enquired about hiring the Hall on a Thursday every week but has not got back to Sheilah yet.

TRO

7. **Other Committee Reports**

a) **Social**

Not met

b) **Fundraising**

Not met.

8. **Deanery Synod**

Minutes have already been circulated. Barbie said she and Elaine attended this meeting. The main item was a presentation by Victoria James, Diocesan Stewardship Adviser. Barbie said Victoria realised that several people there had already heard her presentation, some twice, so she gave a new presentation. Barbie said the F&F minutes at last PCC mentioned a parish share of 1% but at this meeting they were told it would be 0.01%. Barbie asked how the Gift Aid can be accessed so quickly. She responded that every Diocese has a reserve to cover the difference in time. There was then a presentation by the Portsdown Cluster explaining what they are doing in Havant with the Pioneer Post. The 3 parishes are working together.

9. a) WMF pays for music at St George's Fete and would therefore hope to

**ACTION**

have a stall at the Fete

This was brought up at a WMF meeting. After discussion it was agreed that it was a good thing to have a WMF stall at the Fete as people can buy tickets for the Festival. Tony said it took £84 this year.

b) Suggestion of book stall at back of church

This was also brought up at WMF. Tony said that there is a book stall every Thursday morning in the Hall and the money goes straight to the church. After discussion it was agreed not to have a book stall in church.

c) St George's Ladies Group – letter

Fr Mike had received a formal letter from St George's Ladies Group saying that it is with great sadness that after 51 years they will be closing after the meeting on 26<sup>th</sup> November. Fr Mike read out the programme which was agreed by PCC as part of the church insurance. Dick suggested that they could advertise for new committee members ie Chair, Treasurer and Secretary so the group doesn't fold. Fr Mike will reply to Anne Brown suggesting this and also ask her if she would like him to advertise it in the Bulletin.

MS

d) Appointment of Organist

Fr Mike said it was announced yesterday that Rod Starr has been appointed as Organist. Fr Mike went to see him last week and he signed a contract which has to be ratified by the PCC. The only change from Stella's contract was the suggestion that we pay him 4 weeks holiday pay (Stella only had 3 weeks). 2 additional items were added:

- Encourage and lead a junior choir
- Liaise with Don on the instrumental group.

The PCC were in agreement with the above and the contract will be signed.

MS

e) Vestry Piano

Mark Langtry has very kindly presented to the choir a virtually new piano. Fr Mike asked what we do with the old one which the choir say is not in a good condition and not in tune. Fr Mike to put in the Bulletin to see if anyone would like it and if not offer it to the Diocese.

MS

f) Charities Committee

Fr Mike explained to new members of the PCC that this is a one off meeting to decide which charities the PCC are going to support and look at suggestions from the congregation and agree and then bring back to the PCC in September to be ratified. Lynne McNeill, Elaine Shimbart and Marian Haughton agreed to do this and will agree a date at the end of this meeting with Fr Mike.

LMcN/  
ES/MH/  
MS

Linda said that she sent Jane a resume of the Archdeaconry Consultation to e-mail to everyone and Jane gave the impression that a hard copy would be available at this meeting. However, this is just for information and no-one needs a hard copy.

10.

**Date of Next Meeting**

The next meeting will be held on **Tuesday 1<sup>st</sup> September 2015** following the 7.30 pm Eucharist.

All

The meeting closed at 9.05 pm.