

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH  
ON TUESDAY 5<sup>TH</sup> APRIL 2016 AT 8.00 pm**

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Elaine Shimbart (Deanery Synod), Barbie Lloyd (Deanery Synod), John Hood, Sheilah Hall, Candy Williams, Tony Rice-Oxley, Lynne McNeill, Patricia Byrne, Marian Haughton, Dick Handy, Sonja Barrant, Dawn Trimby (Treasurer), Jane Cook (Secretary)

	<u><b>ACTION</b></u>
<p>1.       <b>Apologies for absence:</b> Rosy Stone (Churchwarden)</p> <p>Fr Mike thanked everyone for coming to the last PCC meeting of this current year.</p>	
<p>2.       <b>Minutes of last PCC meeting on 22<sup>nd</sup> February</b> Linda asked for a couple of corrections to the last minutes as follows: <u>Page 1, Item 4c</u>) – “Christian Aid Leprosy Appeal” should read “Leprosy Mission Refugee Appeal”. <u>Page 2, Item 4d), last bullet point</u> – should read “Linda said that she had taken on the Planned Giving Scheme to get it up and running and David Cavey has now taken over. David Cavey has also accepted the position of becoming the Honorary Recorder for this scheme and will also take on the Gift Aid that Carol McKells was doing....”. <u>Last sentence</u> should read “It was agreed unanimously by the PCC that David Cavey be appointed to the role of Honorary Recorder and this was proposed by Dawn Trimby and seconded by Linda Wainwright”.</p> <p>The minutes were then agreed as a true and accurate record.</p>	
<p>3.       <b>Matters Arising</b> <u>Page 1, Item 4a)</u> – Jane confirmed that she had sent a letter to Audrey Linney thanking the Ladies Group for their donation to the church. <u>Page 2, Item 5</u> – Fr Mike said that the new words for the baptism service is in hand. <u>Page 4, Item 9</u> – John Hood and Rosy Stone have confirmed that they will accompany Fr Mike on the 3 day conference at Old Thorns from 10-12 October.</p>	<p>MS</p> <p>MS/JH/ RS</p>
<p>4.    a) <b>Approval of Accounts 2015</b> <u>Report on Accounts for the year ended 31.12.15</u> Dawn Trimby went through the accounts for the PCC. The accounts have been audited by Paul Read and no alterations were required. Looking at <b>Page 2</b> the Balance Sheet the first thing to mention is that we ended the year with a deficit of funds of £3347.81. This is much better than we were originally expecting and is due to careful budgeting and a successful drive to increase giving during 2015. Our investment value has increased in value by £292 and was valued at £21746 at the end of December. The main bank account held at HSBC had a balance of £8422 at the end of December. We also have money in the UTB account of £58534 and a reserve buffer account to ensure we are able to manage our cashflow of £7500. Although we had to dip into this during October in order to pay our parish share, after the proceeds of a very successful shop, we were able to return to money to this account. We have also opened an account specifically for Legacies and at the end of December we had a balance of £800.</p>	

The accounts receivable at the bottom of the current assets column of 2760 relates to the Gift Aid that is due back to us on the donations made during October to December but this was not received until February this year. We did not have any funerals or weddings in the last quarter of the year and therefore there were no assigned fees due.

**Pages 3 to 6** show the income and expenditure for the past year and these mainly agree with the figures that I give you each month. Added to these are the transactions made by the individual church groups that hold their own bank accounts.

On **Page 3**, the donation figure is up on last year by £2724. This comes from Donations made to the church and also collections from baptisms which we receive half of and the other half goes to the charity of the month. The fundraising figure is very good again this year amounting to £15886 and takes into account the money taken by the shop (4511 before gift aid), and money received from Bonusball (£500), Friday coffee morning (£950) and 100 club (£581) to mention just a few.

We have received dividends from our investment and these have come out slightly higher this year at £539. This is lower due to having had to use some of our investments to cover costs in previous years.

Moving to Expenditure we managed to pay our full parish share again this year. In general the expenses remained within budget.

I have again depreciated the church hall by 2% as in previous years and this came to £2766 leaving a balance of the value of the hall as £135,552.

The accounts were approved by the PCC, proposed by Sheilah Hall, seconded by Linda Wainwright and agreed unanimously.

The PCC thanked Dawn for all her hard work as Treasurer and Paul Read for auditing the accounts.

b)

### **Treasurer's Report**

Dawn gave the following report:

#### **Income**

- Donations included money from a baptism as well as £275.52 from the Lions Club and £170 from the Ladies Group when they closed down.
- Fundraising includes £45 bulb sales and £290 from the raffle at the show.
- Extra-Ordinary income is a transfer of funds from the legacy account for the Paschal candle of £63.97 and £300 from Friday coffee morning.

#### **Expenditure**

- We were not able to pay our parish share in February as we had the large bill for the roof repair and we had to wait to draw funds down from our reserves.
- £50 is included in Admin for the advert in The News for the Easter Services
- Liturgical Costs include the payment for the Paschal candle as already mentioned and £42.25 for the Palm crosses
- Extraordinary repairs was for the repair to the sacristy roof. This amounted to £11298 in February and then we had a final bill in March for £7770.78 totally £19068.78. We have drawn down £20000 to cover this from reserves in March

Dawn confirmed that the Paschal Candle, palm crosses and branches were

## ACTION

all covered by donations. The Paschal Candle is in memory of Margaret Anderson and we had money in the legacy account for this from her family.

Tony said he felt Extra-Ordinary Repairs should have a sub-title before this heading. Dawn said there was one and she will look into why it has disappeared.

DT

### c) **Charity Treasurer's Report**

Lynne reported that:

Children's Society boxes raised £271.34 this year.

The retiring collection on 31<sup>st</sup> January for the Leprosy Mission raised £63.41.

February charity was the Portsmouth Samaritans and raised £147.38.

Bishop's Lent Appeal raised £125.

The collection for the Food Bank on Good Friday raised £64.28.

### d) **Fabric and Finance Committee Report**

The minutes of the meeting held on Wednesday 16<sup>th</sup> March have already been circulated and these are self-explanatory. It will be May before we know the success of the Planned Giving Scheme. The Gift Day envelopes are ongoing until the APCM (St George's Day celebration) on 24<sup>th</sup> April. Fr Mike thanked everyone who had helped in getting the Sacristy back to normal after the roof repairs. Colin Monk has one more quote to get for the tree cutting. Sheilah mentioned that SSE do community tree felling and she had mentioned this to Colin. This will be discussed again at the next F&F meeting. The Remembrance book has been moved to be next to the votive stand. Dick said no rats have been sighted for 2 or 3 weeks but if anyone sees any please let Colin or Dick know. Linda said the Maintenance List has been circulated to all PCC members so everyone knows the situation. The Lent 2017 project will be to clean the polycarbonate sheeting and clean and treat wood inside windows and remove and clean windows in the corner. John thinks this is now just glass. Linda said this is an on-going document.

F&F

All

### 5. **Pastoral Committee Report**

Have not met but have received a letter from the Diocese advising that we have not updated our Safeguarding Policy. Sonja said there are no changes so it just needs to be signed by Fr Mike, the 2 Churchwardens and Sonja and put up on the noticeboard.

MS/LW/  
RS/SJ

### 6. **Hall Committee Report**

Not met.

### 7. **Other Committee Reports**

#### a) **Social**

Not met.

#### b) **Fundraising**

Not met.

#### c) **Communications Team (Jane read out the following report from Chris Gadd)**

- **Website** – is now up and running. The Comms team are grateful for the support and kind comments the PCC provided at their last meeting.
- **Social Media** – is regularly updated by the comms team. Can we invite the PCC to look at both our Facebook and Twitter feeds to see what we have been doing? You can find both at the following links –

## ACTION

[FACEBOOK](#) and [TWITTER](#) The Comms team are planning to press home with some publicity about our social network sites and would ask that the PCC members to like / join these sites if they have Facebook / Twitter accounts themselves as this in itself will provide the Comms team with clear evidence of the PCC's support for our work in these areas.

- **Press and Publicity** – as this report is being written we have had confirmation from The News that they are about to publish the press release story concerning Fr Mike's bus pass surprise. We have also had a report and picture published in The News concerning our Palm Sunday procession. For those that missed it you can find the story [HERE](#). Sadly The News did not publish our story re the re-launch of the website and a couple of other stories we placed. We will pen something for the Sunday Bulletin imminently re the website so that it is at least advertised internally.
- **Strategy moving forward** – Chris Gadd is about to fly out to Geneva for a month on business but will be liaising with the Comms team to agree a strategy for the next quarter or so. We will report back to the committee at the May PCC meeting. Between now and then, the Comms team would appreciate confirmation of any newsworthy events that the PCC would like publicising (CG has separately asked the PCC if the church is getting involved in the Church of England Thy Kingdom Come prayer week for Pentecost which would be a relatively easy story to get published and may also be an opportunity for an op-ed piece from Fr Mike).

The prayers for Pentecost idea was discussed and will be referred to the next Pastoral meeting on Tuesday and Barbie will put this on the agenda. This is being promoted by the Church of England.

BL/  
Pastoral

Dick didn't agree that if PCC members don't link in or like the Facebook/ Twitter accounts it would mean that they didn't support it but he will talk to Chris about this.

DH

### 8. **Deanery Synod Report**

The minutes of the meeting held on Wednesday 3<sup>rd</sup> February have already been circulated but Barbie didn't feel they were very clear. There was a question as to what LYCIG stood for and Fr Mike said it is Leading Your Church Into Growth which is the Conference at Old Thorns that he and John and Rosy are attending.

### 9. **St Mary Axim (amount of donation we send per year)**

This is a follow up from the minutes of the last meeting when we agreed to check and make sure how much we give annually to St Mary Axim. £104.74 was carried forward from last year. They are not on our retiring collection list this year but Lynne will make sure they go on next year's list. The retiring collection needs to be a couple of months before Mabel's next visit to Ghana if she is still happy to take it for us. Linda said that Wednesday morning coffee people were approached to see if they would include Koforidua to their giving and they gave a cheque for £50 which has been sent off so thank you to them.

LMcN

### 10. **Correspondence/AOB**

- Rod Starr has written a formal letter to the PCC as he is concerned about the health and safety of the organ stool. This is fine when Mark is playing but he has to balance two bricks on each end when he is

**ACTION**

playing. He would like the PCC to consider buying an adjustable stool and has talked to Geoff Griffiths, our organ tuner, who quoted £1,600 + VAT but Rod said he would be happy to make a substantial contribution to the cost. John said it would be quite easy to put it on two blocks of wood while we decide what to do. Barbie said if we do decide to buy we would need to make sure that it does adjust to the two heights we need. Tony said we need to get some more quotes. It was agreed we should search around the Diocese to see if anyone has a stool they don't use anymore. In the meantime George's Men will look at this.

JH

- Fr Mike said there is a concert on 22<sup>nd</sup> May in the afternoon by Horndean Brass Band. He would like someone to be there from 1.30 to 2.30 pm – John volunteered. Fr Mike and Linda will take over at 3.00 pm.
- Fundraising – Tony said this has been superb this year but he thinks Fundraising is struggling. Need to try to find events that raise big money. Need to look seriously at this. Need some more people on the Fundraising Committee and need people with good ideas. Patricia said it is depressing being on the Fundraising Committee because of the lack of support for things and she is seriously thinking about leaving. They meet again on 19<sup>th</sup> April.
- Fr Mike informed the PCC that Sandra Hewett's Mum had passed away on Monday morning. Cecil Wilman's funeral will be at St George's on Tuesday 26<sup>th</sup> April at 10 am.
- Fr Mike said we have to say goodbye to Marian Haughton, Sonja Barrand and Tony Rice-Oxley as they come to the end of their 3 years on the PCC and thanked them for all their work. Sonja confirmed that she is happy to carry on in her Safeguarding role.  
We also say goodbye to Linda Wainwright as Churchwarden and a huge thank you for all her hard work. She is of course welcome to attend PCC meetings for the next year.

JH/MS/  
LW

All

11.

**Date of Next Meeting**

The next meeting is the APCM which will be held on **Sunday 24<sup>th</sup> April 2016** following the 10am Eucharist.

All

The next PCC meeting will be held at the Vicarage and is the first one of the new PCC year to welcome new members at 7.30 pm on **Tuesday 10<sup>th</sup> May**.

All

The meeting closed at 8.55 pm