

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON MONDAY 4TH SEPTEMBER 2017 FOLLOWING EUCHARIST AT 7.30 PM**

Present: John Hood (Churchwarden)(Chair), Anne Morgan (Churchwarden), Candy Williams (Deanery Synod), Barbie Lloyd (Deanery Synod), Chris Gadd, Sheilah Hall, Patricia Byrne, Norma Kershaw, Malcolm Brewer, Richard Spurgeon, Sandra Hewett, Jane Cook (Secretary)

In Attendance: Fr Andy Wilson (AW), Area Dean, Christ Church Portsdown

ACTION

1. **Apologies for absence:** Dawn Trimby (Treasurer), Colin Monk, Dick Handy, Lesley Handy

John welcomed everyone to the meeting, and a particular welcome to Richard who has been co-opted onto the PCC. He also thanked Fr Andy Wilson for attending and taking the Eucharist.

2. **Minutes of last PCC meeting on 19th July and the Extraordinary Meeting held on 20th August**

19th July

The minutes were agreed as a true and accurate record.

20th August

The minutes were agreed as a true and accurate record.

3. **Matters Arising**

19th July

Page 2, Item 4a) – Organist's salary – CM away today but will report on this at the next meeting.

Page 3, Item 4 – John said he is looking after the parish mobile phone while Lesley is on holiday.

Page 6, Item 12 – Sound system – this has been looked at and is more to do with the positioning of the microphone on each of the visiting priests.

Storage for the shop – Chris confirmed that the Concise storage area is now full. Norma said Adina Burton has space in her double garage. Patricia said that Sara Pask has offered an outhouse but as they live in Portchester this is not very convenient.

20th August

Page 1, Item 2 – The Parish Profile was discussed and John made several small amendments and Jane then e-mailed the final copy round to all PCC members. We also clarified that the 2 Parish representatives must be PCC members and therefore co-opted Richard Spurgeon on to the PCC in order that he can stand for nomination on 4th September.

Page 2, Item 4 – John reported that the first coffee morning to be held on a Friday in church took place last Friday and was a fantastic success with lots of people attending and around £30 being taken. John has ordered some more fold away tables. Malcolm spoke to several people who were very happy to have it in the church.

Page 2, Item 4 – there have been no adverse comments about moving the children's area. It was raised at the Sunday School meeting and Barbie said everybody seemed happy with the arrangement.

CM

4. Fr Andy Wilson explained that he will lead us through the next section but that John is still chair of the meeting. Once this section is over he will leave us to get on with the rest of the business.
Fr Andy explained that the following forms part of the legislation required under the Section 11 meeting.

a) **Vacancy: Parish Profile approval**

Parish Profile was agreed at the meeting on 20th August and there were no further questions. John Hood proposed that we accept this as our Parish Profile and this was seconded by Malcolm Brewer and agreed unanimously.

b) **Vacancy: Appointment of two Parish Representatives**

2 Parish Representatives need to be appointed from the PCC. There have been 3 nominations: Richard Spurgeon, Chris Gadd and Barbie Lloyd so a vote had to take place. Jane handed out voting slips for everyone to tick against 2 people. She had completed votes for Colin, Dick, Lesley and Dawn who were not at the meeting. She and John then went out and counted them. Richard Spurgeon had 15 votes, Chris and Barbie 8 each so Fr Andy asked them to leave the room and there was a show of hands and Barbie had 6 votes and Chris 4 so Richard and Barbie were duly elected as our 2 Parish representatives. Thanks went to Chris for standing.

c) **Vacancy: Advertisement/Acceptance of Bishop's Candidate**

PCC decided that they wish to request the Bishop's nomination and wished to proceed down that route. Fr Andy made it clear that we do not have to accept this nomination. It could be only one nomination but could be more and possibility clergy from outside this Diocese. If this draws a blank we still have the opportunity to advertise the vacancy. Jane as PCC Secretary is to complete Form 34 and return to the Diocesan Registrar with a copy to the Bishop. This was proposed by Anne Morgan, seconded by Patricia Byrne and agreed unanimously.

JC

Candidate(s) will visit the Parish to look around on 29th November and there will be an evening event for PCC members to meet them. Once the candidate(s) have left PCC members will have an opportunity to put any questions they think relevant to their two representatives to ask the candidate(s) at the interview the following day. John said he has booked 2 rooms at Horndean Premier Inn. If the candidate is married their spouse is invited to the pre-day on 29th November. The interviews will take place at Bishopsgrrove on 30th November, usually in the morning depending on the Bishop's diary. The interview panel will be the Bishop, the Archdeacon and the 2 Parish representatives. Fr Andy said he only attends the pre-day and not the interview day.

d) **Vacancy: Request joint meeting with Bishop**

e) **Vacancy: Request for Bishop's Statement**

Fr Andy explained what these two items were and did not believe that we need to act on either of these. The PCC were happy to say no to these.

f) **Vacancy: House of Bishops Declaration**

Regulations have changed and there is an opportunity for any Parish at this point to say we will not have a woman priest. Unless anyone wishes

to propose we make that decision now there is no need to discuss it. The PCC were happy with this.

ACTION

[Post meeting note: Jane sent off a covering letter, together with Form 34 which gives details of our 2 Parish representatives and our final Parish Profile to the Diocesan Registrar with a copy to the Bishop, Archdeacon and Area Dean on Tuesday 5th September. We were advised that all these could be sent electronically].

5. a) **Treasurer's Report**

Dawn had provided the following report which Jane read out in her absence:

Income

- Included within Fundraising is £3000 from WMF £100 Bonus ball and £40 fete donation
- Extra-ordinary income includes £300 for the use of the church for the elections, this should have been posted to fundraising as all other donations, but I was unsure what this related to when preparing the July figures, £400 from Havant Borough Council towards the CCTV and £1000 donation from the Social committee
- A further donation of £90 has been received towards the replacement font bringing the total to £747.42

Expenditure

- Admin includes the cost of the answer phone in the sacristy and the mobile phone
- Liturgical costs includes £257.93 for the new girdles for the servers
- Extra-ordinary expenditure includes £175 which is 50% of the cost of the first aid course shared with the hall and £291.40 for the Faculty for the new font.

b) **Charity Treasurer's Report**

Jane read out the figures for July and August provided by Lynne McNeill, Charity Treasurer as follows:

The July charity was Sightsavers and £194.07 has been sent
The charity for August was Shelter and £121.24 was raised.

c) **Fabric, Finance and Quinquennial Committee Report**

Minutes of the meeting held on Tuesday 29th August 2017 have already been circulated.

John said that the Co-op and Edwards have expressed their wish to contribute towards the repair of the Font and installation of CCTV and he will get in touch with them to put a figure on it. £400 has also been received from HBC towards the installation of CCTV. John said he has had a quote to recover the kneelers at around £3,000. Ruth Loveman is looking into this at the moment.

John advised that as agreed at the last meeting Jane Cook is standing in for Lesley Handy as Parish Administrator while Lesley is on holiday and had her first day in the office today.

John said he has cut the lawns at the Vicarage. Their neighbour Nigel

JH

has offered to cut the front lawn and when Fr Mike returns from holiday John will ask what Nigel drinks so we can buy him something. John will continue to do the back lawn. The Vicarage is in the hands of a letting agent at present.

ACTION

6. **LYCIG – Mission Group - update**

John said that with everything else that is going on we are not actively pursuing this at the moment. However, he has been to other Diocese organised events and St George's are well underway with most of the things that are being suggested. John suggested that we leave it until the new incumbent arrives.

7. **Pastoral Committee Report**

Minutes of the meeting held on Tuesday 20th June 2017 have already been circulated. Anne said she has managed to recruit Mo and Sheila (Fr Charles' wife) to join Sunday School. PCC agreed it would be nice to attract more children and wondered if it is worth discussing with the retired priests whether they will go into local schools, as Fr Mike did, to do assemblies from time to time.

8. **Hall Committee Report**

Minutes of the meeting held on Wednesday 9th August 2017 have already been circulated. Malcolm reported that Slimming World started on 1st September and everything went smoothly. Monday evenings now available for hire. Getting quotes at present for getting the exterior windows painted and new UPVC windows at the front as they are rotten. Will bring to PCC once all the quotes are received. Fully booked now on a Friday with Slimming World morning and afternoon and a new dance group in the evening. Thinking about a deep clean to make it look nicer but quote received was too high so may try and get Georges Men and Tweenies together to do this. This will be discussed at next meeting.

9. **Other Committee Reports**

a) **Social and Fundraising Committee**

Minutes of the meeting held on Friday 28th July 2017 have already been circulated. Need lots of volunteers to man the shop. Barn Dance in November and the usual Christmas Fayre. Presently planning something for Harvest.

b) **Communications Team**

CG said he has nothing to report.

All

10. **Deanery Synod Report**

Minutes of the 186th meeting held on Thursday 6th July 2017 have now been received and circulated.

11. **Font and Security - update**

John said Faculty is complete and waiting for documents to arrive to say we can go ahead. Some of the broken pieces of the Font may be useful for the Easter Garden. John said he has put in an outline Faculty for CCTV installation and is awaiting DAC comments. Dick Handy has been nominated to look after CCTV legislation and who has access to pictures etc.

John said a PCC resolution is needed for the Faculty Application: CCTV, Exterior Light, Pew Maintenance as follows:

Following the vandalism of the Font and Paschal Candle in June of this year it was decided to investigate the practicality and cost of installing a CCTV security system. We have received a generous offer from Messrs

ACTION

In View Systems of Waterlooville to install a four-camera system at cost. We need Diocesan approval in the form of a Faculty to proceed with this work. To gain fuller benefit from our Faculty application it has been decided to add three further items:

- installation of exterior light to illuminate the pathway between the Church and Church Hall steps
- Reprofile pew kneelers to reduce risk of injury to ankles
- Replace worn/torn blue upholstery to kneelers with new red cover vinyl.

A formal PCC resolution to proceed with the Faculty Application is sought. This was proposed by John Hood, seconded by Candy Williams and agreed unanimously.

12. **HBC Community Grants Scheme Grant Monitoring Form – refurbishment of benches in churchyard (already circulated with agenda)**
John said a Certificate of Completion has been given to Havant Borough Council along with photos which they were happy with so this item is now closed.
13. **Interregnum and Parish Profile – update**
This has been covered above.
14. **Diocesan Budget 2018 and 2018 Parish Share Apportionment (documents already circulated with this agenda)**
This has already been circulated and no comments were raised.
15. **General Data Protection Regulation (GDPR) – A Guide for PCCs, Data Controllers and Data Compliance Officers + Q&A for PCCs (documents already circulated with this agenda)**
Lesley Handy as Parish Administrator has expressed an interest in going on the Data Protection Course. John said it is suggested that 2 people from each parish go so it would be sensible for Dick Handy to go as our other representative as he has been nominated as CCTV Administrator.
16. **Correspondence**
John said he had received a telephone call from the Assistant Churchwarden at St Wilfrid's Church in Cowplain about installation of a defibrillator. Barbie and Jane can give him information about who we used and how we got funding if he gets in touch again.
17. **Date of Next Meeting**
The next meeting will be held on **Tuesday 17th October 2017** in Church at 8.00 pm.

LH/DH

All

Meeting closed at **9.20** pm.

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