

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH  
ON MONDAY 17<sup>TH</sup> MARCH 2014**

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Dick Handy (Churchwarden), Barbie Lloyd (Deanery Synod), Candy Williams (Deanery Synod), Colin Monk, Lynne McNeill, Rachel Palmer, Tony Rice-Oxley, Carol McKells, Sonja Barrand, Dawn Trimby (Treasurer), Jane Cook (Secretary)

**ACTION**

1. **Apologies for absence:**  
Abi Morgan, Geoff Davies

Fr Mike welcomed everyone and thanked them for coming.

2. **Minutes of last PCC meeting on Wednesday 12<sup>th</sup> February**  
These were signed as a true and accurate record.

3. **Matters Arising**

Page 3, Item 8 – Linda said that when she first read the cost of £31,000 for the Passion Play she thought it sounded high but has since learned that the Diocese is only being asked to pay about £2K. Candy said the main cost is for the insurance as the production is being held outside.

Page 3, Item 9 – Jane confirmed that she had sent a letter to the Ladies Group as requested.

Page 4, Item 12 – The PAYE issue has been resolved in our church thanks to Dawn who knew how to set up a PAYE system. Lesley Handy is the only person who needs to be on this as Stella is classed as self-employed so does not need to go on it. Linda advised that a new Diocesan Financial Adviser (Victoria James, currently Stewardship Adviser) has now been appointed. She is also a Church Treasurer in the Winchester Diocese.

4. **Church Finances**

- a) **Treasurer's Report**

Dawn gave the following report:

Report on Accounts for the year ended 31.12.13

The accounts are at the moment with Paul Read who has very kindly agreed to audit them again for us this year, but I hope that there will be no alterations to them.

Looking at Page 2 the Balance Sheet the first thing to mention is that we ended the year with a surplus of funds of £58,051.41. This is after paying for the work on the choir gallery and the redecoration of the, which cost £9,186.94 and £8,916 respectively. This was unbudgeted for and caused us to go over budget for church maintenance. Looking forward the Fabric and Finance committee have tried to include in the budget all major works that are anticipated in 2014, to avoid this happening again.

Our investment value has increased in value by £3183 and was valued at £30433.31 at the end of December.

The main bank account held at HSBC had a balance of £9797 at the end of December. We have invested a further £70000 in the UTB

investment account following the legacy received after Edwin Shepherd's passing. We have a rolling 60 days notice on the account to ensure easy access to the money when we need it. This was renewed last week.

The accounts receivable at the bottom of the current assets column of £2561.58 relates to the Gift Aid that is due back to us on the donations made during October to December but this was not received until February this year. Similarly the Accounts payable figure of £227 relates to the Assigned fees that have to be paid to the diocese for the same months, and this was not paid until January 2014.

Pages 3 to 6 show the income and expenditure for the past year and these mainly agree with the figures that I give you each month. Added to these are the transactions made by the individual church groups that hold their own bank accounts.

On Page 3, of the £9229.43 in Donations and Appeals is a figure of just over £130 which relates to QQ fundraising. The donation figure is up on last year by £2058. This comes from Donations made to the church and also collections from baptisms which we receive half of and the other half goes to the charity of the month.

The fundraising figure is very good again this year amounting to £13932.58 and takes into account the money taken by the shop (3500), and money received from Bonus ball (£500), Friday coffee morning (£800) and 100 club (£1093) to mention just a few.

We have received dividends from our investment and these have come out slightly higher this year at £1194.

Moving to Expenditure we managed to pay our full parish share again this year. In general the expenses remained within budget. Administration was over budget by £722 but this included the new computer and furniture for the sacristy.

I have again depreciated the church hall by 2% as in previous years and this came to £2880 leaving a balance of the value of the hall as £141,141.35.

Colin proposed a vote of thanks to Dawn for all her hard work. Dick said the only thing to mention is in February the planned giving is down again but will be addressed in the sermon on Sunday. Colin Monk proposed that these accounts are recommended for acceptance by the APCM. This was seconded by Tony Rice-Oxley and agreed unanimously.

b) **Charities Treasurer's Report**

Lynne reported that in February £245.18 was collected for the Church Urban Funds (to help the flood victims) and £65.38 for The Rowans Hospice.

c) **Fabric and Finance Committee Report**

- Dick said the Committee met on 18<sup>th</sup> February and the minutes have been circulated. A lot of the meeting was taken up with the Quinquennial report and Tony has kindly drawn up a list of maintenance priorities.

## ACTION

- Colin said he had a meeting with B&M Clarks and a roofer to look at the damp in the tower. The damp mark has decreased to the size of a 2p piece now. It was pouring with rain and very windy the day they came so the roofer crawled out to have a look and said he couldn't see anything but will come back in the better weather with a safety harness. They did say that a lot of buildings have suffered this year as there has been a lot of horizontal rain and wind which means the rain is driven in horizontally through the grills. We will monitor it monthly. This has been reported back to Daniel.
- Dick said this is the only serious concern to come out of the Quinquennial report. There is quite a lot of minor stuff we can do ourselves with a small working party.
- The boiler at the back of the church failed yesterday. The water pressure was right down and the fan is very rusty and needed loosening with WD40. A new fan would cost around £200. We need to decide what we are going to do about the boiler long term. The guy cannot install the boiler he wanted to as on checking he found that we would need to get quotes from an industrial installer which he thinks would be in the region of £16-£20K. We need to look at getting this quote confirmed by an industrial installer and will bring back to the PCC.
- Tony said he would like people to complete the Deanery Survey and return. If there are questions you can't answer either leave it blank or put a comment in there.
- Organ refurbishment – Dick has had an e-mail from Geoff Griffiths advising that he does not think you can install an additional clarinet stop for the organ. He is looking into it and will get back to us as soon as he has an answer. We are looking at August for the refurbishment. Dick said it will take about 2 months to get the Faculty approved. Work will take 5 weeks if there are no major issues.
- Tony said he had rung the clock people to come and put the time right and asked them to give him one or two days notice as he would like to come up and meet them. Dick said they had rung him yesterday and said they are coming between 8.30 and 9.30 am tomorrow. Tony is not available so Dick will meet with them.

All

### 5. **Pastoral Committee Report**

Not met.

### 6. **Hall Committee Report**

Minutes had already been circulated. Colin reported that complaints had been received about the Hall feeling cold so the possibility of putting in radiators between the noticeboards to be run off the kitchen boiler was investigated. A very reasonable quote was received so Colin and Tony decided to go ahead with this and they were installed this morning.

June Bradley used to wash and iron all the tea towels and tablecloths in the hall. In her absence the Hall Committee decided to investigate the use of plastic table cloths which could be wiped down after use. Rosemary Monk has got a couple of samples and we just need to agree on a design and whether it is a good idea to buy these.

7. **Other Committee Reports**

- a) **Social**  
Not met
- b) **Fundraising**  
Not met

8. **Lent Stewardship Programme (update)**

Fr Mike said that the congregation have now had the DVD and two sermons about this and the packs will go out next Sunday. There is a pack for everybody including children and teenagers. Barbie will introduce the packs to the Sunday School on Sunday morning. It is intended to ask people to remain in their seats at the end of the service and the packs will be handed to each person there. Anyone not there on Sunday will have their pack delivered next week. Barbie pointed out that there could be a lag in people increasing their giving to the church as some people do not know whether they are getting a pay rise this year yet. Fr Mike said that if anyone knows of anyone who has been missed to let him or the Churchwardens know.

9. **Chalice Assistants**

Fr Mike reported that he has not heard back from a couple of the extra people he has approached to be Chalice Assistant so this will need to be carried over to the next meeting. There is no hurry as it doesn't need to go off until August.

10. **Correspondence**

- **First Aid Course (Tony R-O)**

Tony has been investigating employing someone to come in and do a 4 hour First Aid course for 4 WMF people and 4 volunteers from Church. He said that the guy has only offered day time sessions at the moment and is very booked up. Discussion followed about the best time to hold this with people's work commitments etc. Tony will go back and get some days, dates and times and then find out who would be interested in doing it.

Tony

- **Fees for 2014**

Fr Mike said the PCC approved the fees for 2014 a couple of months ago. These have hit a problem as the way we are presenting them is illegal. People have to have a choice so need options. Fabric & Finance are going to work on it and bring it back to the first PCC of the new year.

F&F

- **Thank you to Churchwarden, Deanery Synod and PCC members**

- Fr Mike said a big thank you to Dick who has come to the end of his 4 years as Churchwarden. He has done a brilliant job. Fr Mike reminded him that he can still come to PCC meetings for the next year as outgoing Churchwarden. Dick said he will carry on heading up a technical team to deal with completing Faculties, maintenance work on the church etc under the Churchwardens (he will be ex officio seconded to Fabric and Finance).

Linda added her personal thanks to Dick for all he has done to help her in her role as Churchwarden and her thanks to all the members of the PCC for all they have done.

- Also thank you and goodbye to Lindsay, Carol and Rachel

## ACTION

whose time on the PCC is up. Rachel can re-apply as she took over from someone so has only been on the PCC for 2 years.

- Thank you to Barbie and Candy who come to the end of their time as Deanery Synod representatives for St George's. Candy has done 6 years. They are now both able to stand for PCC. Barbie advised that she would like to continue as Deanery Synod rep. Barbie and Tony tried to explain a bit about what goes on at Deanery Synod as we still need another rep for St George's.
- Lynne McNeill's co-option as Charities Treasurer comes to an end but she is standing for PCC.

Tony advised that the concert by "All That Malarky" held in December has still not been paid for. There is £100 still owing and Dawn will keep Tony informed if it is paid.

Tony also advised that there will be a Treasurers meeting on 12<sup>th</sup> May at Rowlands Castle. Any PCC member or Churchwardens and Treasurers are welcome to attend. The meeting discusses the following year's Diocesan budget and parish share calculations.

11.

### **Date of Next Meeting**

The next meeting is the APCM which will be held on **Sunday 6<sup>th</sup> April 2014** starting at 11.15 am following the Eucharist.

All

The first meeting of the new PCC will be held on **Tuesday 6<sup>th</sup> May 2014** at the Vicarage at 7.30 pm.

All

The meeting closed at 9.05 pm.