

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH  
ON TUESDAY 17<sup>TH</sup> SEPTEMBER 2013**

**Present:** Fr Mike, Linda Wainwright (Churchwarden), Candy Williams (Deanery Synod), Barbie Lloyd (Deanery Synod), Tony Rice-Oxley, Colin Monk, Abi Morgan, Sonja Pask, Carol McKells, Lynne McNeill, Dawn Trimby (Treasurer), Jane Cook (Secretary)

**ACTION**

1. **Apologies for absence:**

Dick Handy (Churchwarden), Geoff Davies, Marian Haughton

Fr Mike welcomed everyone and thanked them for coming.

2. **Minutes of last PCC meeting on 10<sup>th</sup> July**

There were two amendments to these minutes as follows:

Page 4, Item 8, 2<sup>nd</sup> bullet point – should read: “and this has knocked out the Pastoral meeting on the same day”

Page 5, 2<sup>nd</sup> bullet point - February PCC date should read “changed from 19<sup>th</sup> February to 12<sup>th</sup> February”

These were then signed as a true and accurate record.

3. **Matters Arising**

Dishwasher – Colin said this moved ahead with great speed. He e-mailed PCC members and the responses he received were all favourable so the dishwasher is now installed and if anyone needs to know how to use it Tony is the person to ask. The PCC thanked Colin for all his work in sourcing this.

Piano Cover – this is underway.

4. **Church Finances**

a) **Treasurer's Report**

Dawn gave the following report:

Income

- All the donations in August came from Baptisms
- Fundraising includes £14 from Smarties, £20 plant sales, £100 Bonusball and £1.06 t plus commission.

Expenditure

- Church maintenance is made up as follows:
  - £503.50 B&M Clark – additional work undertaken to ceiling
  - £6120 H&S Decorators
  - £137.50 Wall lights
  - £84.64 trunking and cable for wall lights
  - £127.63 Keys and Post box
- Extraordinary expenditure of £2218.80 is for the dishwasher
- QQ costs is paid to B&M Clark for the work on the gallery

One further point to mention is that we transferred £70,000 into the UTB bank in July and this is included in the Extraordinary expenditure year to date. When the year end accounts are completed this will be

removed and put to the savings account on the balance sheet.

Tony said it was worth noting that planned giving is falling behind budget although weekly attendance is going up. F&F are to look at this in some detail to try and push this next year.

Tony asked for large church maintenance amounts to be put at the bottom when it has not been budgeted otherwise it throws the budget out.

We now have a post box on the side of the church hall which means we can now have a post code which is PO7 7EH.

b) **Charities Treasurer's Report**

£50 for UNICEF for Syria appeal, £79.46 each for DEBRA and SANDS, £50 to the Bible Society from Wednesday coffee morning for Egypt appeal, £251.97 for Hannah's Holiday Home (including £50 from Wednesday coffee morning and £55.22 from a Baptism). August - £91.71 shared between African Child Trust and the West Africa Food Crisis.

c) **Fabric and Finance Committee Report**

Minutes already circulated from F&F meeting on 6<sup>th</sup> August. Decorating is now complete. The Architect was not happy with the glass fixing in the gallery rail so the company came back and secured it. Complaints have been received about the state of the paving at the front of the church. Dick sent off for a quote which came back at £6,000. He needs to get another quote and the Architect will be involved. It is intended to put this on the same Faculty as the organ work eventually. Tony advised that we have now transferred over to Total Gas and Power Ltd after a chaotic changeover. Hopefully we will now get some benefit from changing over. Geoff will continue to handle the accounts and transfer as usual.

d) **Diocesan Finances (Tony R-O)**

Ministry for Mission – Tony has already circulated a paper outlining the main points of the Diocese's 2014 budget proposals to PCC members as we need to decide on the option we would like so the response sheet can be completed and returned to the Diocese by 10<sup>th</sup> October. Dawn and Linda attended the training where there was a very good video. This will be available for parishes to borrow after all the presentations have been done. The meeting was led by the Archdeacon with several presentations on various things going on in the Diocese. Linda and Dawn were rather worried by the suggestion of a projected increase of 3.2% in 2015. The PCC were guided by Tony on which option to vote for. Tony Rice-Oxley proposed Option 3, this was seconded by Barbie Lloyd and agreed unanimously.

Tony

5. **Pastoral Committee Report**

Not met – next meeting Monday 23<sup>rd</sup> September.

6. **Hall Committee Report**

Report already circulated from the meeting on 29<sup>th</sup> July. Geoff advised there is one outstanding invoice and a problem with Victoria School of Dance who are not taking up their Friday slot until after half term. A new toilet has been installed in the Ladies which Tony organised.

## ACTION

7. **Other Committee Reports**  
a) **Social and Fundraising**  
Social - Not met  
Fundraising – Not met. Tony wanted to make people aware that it is looking increasingly unlikely that we are going to get a shop. Jane has spent a lot of time on the phone trying to sort it out. Could be that it needs to be deferred to next year. [Post meeting note: A shop has now been found opposite the church].
8. **Deanery Synod Report**  
Not met
9. **PCC Approval of Safeguarding Policy (Sandra Hewett)**  
Sandra said that every year the Safeguarding Policy Statement and the Parish Safeguarding Policy Template need to be approved by the PCC and signed by the priest and churchwardens. These documents had already been circulated to PCC members. On the Policy Template under Children's Activities, Groups and Events the age for Parent and Toddler Group should be "age 0-4 years" and Youth Group should be "10-16 years". Colin asked that under Paid Workers and/or Volunteers "Parent and Toddler Leader/Helper" be added. Linda also said that "Parish Administrator" needs to be added on Page 1. The Policy Statement is fine. The PCC approved the Policy Statement and Policy Template unanimously subject to the amendments which Sandra will do and then get signed and sent off.  
  
Linda said that the Safeguarding Handbook is now on top of the pigeonholes for reference and for people to refer to.
10. **Insurance for Church and Hall**  
Colin said they are working through this at F&F. He had a phone call yesterday from Jacksons who said he is just finishing off the report and will let him know as there are some things that need to be dealt with and he would like Colin to go in and talk it over with him.
11. **MDA (Berewood)**  
a) Fr Mike said that the Rev John Thompson has been appointed by the Baptist Church after doing his curacy in North Wales and is now down here. He will be representing all the churches on the new estate. He is being licensed at 4 pm on 29<sup>th</sup> September and Linda volunteered to go and represent St George's.  
b) Distribution of leaflets/magnets – waiting for St John's to come on stream. Leaflets will be printed professionally and we hope part of the money will come from the Mission Opportunities Fund (MOF). They will be included in the developers packs.  
c) Joint Churches Christmas Card – after discussion it was agreed that Fr Mike will find out some more information eg prices and how they intend to distribute them.
12. **Healing on the Streets**  
Fr Mike passed around a leaflet on the Joint Churches Prayer and Healing Team Waterlooville "Healing on the Streets". St George's is not part of this at the moment. Meeting held 11<sup>th</sup> September at the Baptist Church.

Sandra

Linda

Fr Mike

**ACTION**

13. **Churches Together in Waterlooville**  
There is an umbrella organisation called “Churches together in Britain and Ireland” and a lot of towns and villages belong to Churches Together. Waterlooville has never had this but for Rev John Thompson to apply for grants it would be good to belong. PCC happy to explore this possibility.
14. **Church Re-opening – 13<sup>th</sup> October**  
The Archdeacon is coming to preach on 13<sup>th</sup> October and say something about the church being totally redecorated. Linda asked if Sunday School children could be a part of the service and Fr Mike agreed this would be a good idea and would let the Archdeacon know.
15. **Ideas from the Catholic Church**  
Deferred to next meeting.
16. **Church office - computer**  
The system we have is not up to the task and it needs updating. Dick will make enquiries and get a suitable machine at a good price providing the PCC are happy. Looking at about £500 and Dick will then come back to the PCC for approval. Sonja has a desktop computer she no longer uses and Chris would update memory etc. It was suggested that Dick talk to Chris directly.
17. **Correspondence**  
A reminder about the meeting at Oaklands on 15<sup>th</sup> October.
18. **Date of Next Meeting**  
The next meeting will be held on **Wednesday 23<sup>rd</sup> October 2013** in church following the 7.30 pm Eucharist.
- The meeting closed at 9.10 pm.
- Fr Mike
- Dick
- All