

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON MONDAY 8th January 2018 AT 8.00 PM**

Present: John Hood (Churchwarden) (Chair), Anne Morgan (Churchwarden), Candy Williams (Deanery Synod), Colin Monk, Dick Handy, Lesley Handy (Secretary), Dawn Trimby (Treasurer), Chris Gadd, Norma Kershaw

ACTION

1. **Apologies for absence:** Patricia Byrne, Sheilah Hall, Barbie Lloyd, Malcolm Brewer, Jane Cook, Sandra Hewett

Jane Cook is on holiday so Lesley Handy was secretary in her place. John Hood welcomed everyone to the meeting and thanked them for coming. Lesley started the meeting with prayers.

2. **Minutes of last PCC meeting on 11th December**

The minutes were agreed as a true and accurate record with correction to Item 3.9. Last line should read "without cost" not "without John"

3. **Matters Arising**

John had provided updates on several points under Matters Arising as follows:

1. Update on Parish Office computer problems. The church computer has now been fixed and there will be an annual MOT. Item Closed
2. It was suggested that newer and more efficient virus protection software is installed when it is due for renewal on the suggestion of the computer engineer. Item Closed
3. Dick is to dispose of old computer found in the church loft. The hard drive will be removed and destroyed.
4. John to chase the quote for repair/replacement of Pulpit step as this has not been received. In process to do this.
5. There were no Safeguarding issues reported in Sonja's report There are some DBS renewals being processed at present. The full confidential details were reported to Pastoral Committee
6. Sonja's report reiterated the need for all PCC staff in post to ensure they complete any required safeguarding children or vulnerable adults e-learning - if anybody requires assistance in completing these units- due to diocese house insisting that there is only an online version of this training – Sonja is very happy to make herself available to go through the computer based units on a 1-2-1 basis - using the sacristy computer
7. Hall windows – a detailed survey took place on Thursday the 4th of January. Item Closed
8. Font – A table from the church loft has been placed in front of the Font as an ideal place for the stoop to be stored.
9. Security update – faculty for CCTV, lights, kneelers not yet received.
10. Interregnum – new date for visit to Parish and interviews at Bishopsgrove set for 6/7 March. If agreeable to the PCC John will make hotel and catering arrangements as was the case for the cancelled visit in November.

DH

DH

DH

JH

All

JH

11. John said that the next Quinquennial Report is actually due 2019 and there are 1 or 2 items need addressing before this. We need to demonstrate to inspectors that we are on top of things.

ACTION
JH

4. a) **Treasurer's Report**

Dawn gave the following report:

Income

Report to PCC 8 January 2018

Income

- Donations include £86 taken from the safe in the porch
- £184.16 in liturgical costs are from the sale of votives
- In total £1853.34 was banked from the bazaar
- ££295 was made from the sale of bulbs
- Magazine sales are from the porch safe
- Included within extra-ordinary income are £275.50 reimbursed from the diocese, £551.18 100 Club, and £362.04 from the hall for their share of the yearly insurance

DT

Expenditure

- Admin includes our yearly subscription to CCLI, cables to operate the webcam in church, £40 sorting out the computer problems we were incurring and £7.80 on stamps
- Fees paid out are all for visiting priests
- Pastoral costs was the cost of refreshments over the Christmas weekend

Although our income finished almost £3500 under budget, we have made savings during the year on our expenditure which has come in ££1663 under budget.

A discussion took place to clarify how Fees paid in and Fees paid out with regard to visiting priests were recorded in the accounts

b) **Charity Treasurer's Report**

£241.97 was raised for the Children's Society for December.

5. **Finance & Fabric Committee Report**

No key issues arising as there has not been a meeting. Timing of meetings have been difficult so next month it has been suggested that dates future PCC meetings will be held on the 3rd week of each month to allow other committee groups to report back

JH/AM

6.

Hall Committee Report

This committee has nothing to report as the next meeting is not until Wednesday 17th January.

7. **Other Committee Reports**

a) **Social and Fundraising Committee**

No report given for this committee as has not yet met.

There is an entertainments evening planned for February and a coffee

	morning, open garden and travelling supper being planned.	
	b) Deanery Synod Report Nothing to report	<u>ACTION</u>
8.	Security – update Covered under Matters Arising above.	
9.	Correspondence	
	a) Fees – Colin Monk has researched the new fees for the church from the Diocesan website and has applied a 4% increase. Following a discussion PCC approved new fees with the exception of playing recorded music which should remain at £20 instead of increasing to £21. (This item was reduced from £23 to £20 last year on the basis that this was a fair charge for the actual work done) Lesley Handy to implement the new changes through the Parish Office and inform John Johnston to update the website.	LH
	b) A letter was received from a congregation member regarding the Memorial Service. This will be handled by John	JH
10.	Close of meeting – John thanked Lesley for taking the minutes in Jane’s absence and the meeting closed with “The Grace.”	
11.	Date of Next Meeting The next meeting will be held on Wednesday 21 st February 2018 in church at 8.00 pm.	
	(See Finance & Fabric Report Item 5.) At the end of this current session of PCC meetings we need to review the setting of future PCC Meetings, suggested to be 3 rd week of each month, to allow other committees to meet before hand	JC
	Meeting closed at 9.10 pm.	