

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN CHURCH  
ON MONDAY 26<sup>TH</sup> NOVEMBER 2018 AT 8.00pm IN CHURCH  
FOLLOWING THE 7.30PM EUCHARIST**

**Present:** Chris Gadd (Churchwarden)(Chair), John Hood (Churchwarden), Fr Colin Lawlor, Anne Morgan (Outgoing Churchwarden), Barbie Lloyd (Deanery Synod), Malcolm Brewer, Lesley Handy, Ian Gibson, Colin Monk, Lisa Toft, Sandra Hewett, Dawn Trimby (Treasurer), Jane Cook (Secretary)

			<b><u>ACTION</u></b>
		<b>Opening Prayer</b> – Malcolm read the opening prayer.	
1.		<b>Apologies for absence:</b> Norma Kershaw, Patricia Byrne, Candy Williams (Deanery Synod), Richard Spurgeon.	
2.		<b>Minutes of last PCC meeting on 17<sup>th</sup> October</b> The minutes were signed as a true and accurate record.	
3.		<b>Matters Arising</b>	
		<u>Page 1, Item 3</u> – John Johnson has now said that we are only charged colour for the page with the coloured image on it. Lesley said one person has donated money for colour copying and another for Christmas. This has been advertised in the Bulletin at £12.	
		<u>Page 1, Item 3</u> – Dawn said she has heard nothing further about the mandate.	DT
		<u>Page 1, Item 3</u> – Chris has drafted a comment from the church on the proposed building work in Waterlooville and will circulate to PCC before he sends it for comments.	CG
		<u>Page 1, Item 3</u> – Malcolm said stall names have been given to Dawn who has today given Jane a cheque to get the money out of the Bank for the floats.	JC
		<u>Page 2, Item 4c</u> – John has not yet contacted Daniel, the Architect regarding a date for the Quinquennial inspection.	JH
		<u>Page 2, Item 5c</u> - Discussion took place about whether the Safeguarding Report from Sonja should go to Pastoral or PCC. It was agreed that as PCC meets more frequently Sonja should produce a report for each PCC meeting and if there is anything that needs discussion it will be passed over to Pastoral. Jane to advise Sonja.	JC
		<u>Page 3, Item 8</u> – John confirmed that he has bought the gift to give to Adrienne Bridger on Sunday and Chris will get something for David Palmer who is standing down as Head Server. John will say a few words about Adrienne and Chris will say a few words about David and Fr Colin will also say something in the notices which will be in a new place now because of the new Liturgy.	CG
		<u>Page 5, Item 10</u> – The wording which we received from Havant Borough Council regarding keeping your dog on a lead in the churchyard was put up this morning by George's Men.	JH/CG/CL
		<u>Page 5, Item 10</u> – Lesley confirmed that the thank you letter from Two Saints Centre thanking us for the Harvest gifts is up on the noticeboard for people to read.	
4.	a)	<b>Treasurer's Report</b>	
		Dawn gave the following report:	
		<u>Income</u>	
		➤ We have received £960.73 from HMRC re Gift Aid	

		<ul style="list-style-type: none"> <li>➤ Fundraising includes the shop proceeds plus £207 bulb sales, £100.18 book sales and £100 bonusball</li> <li>➤ Ex-ord income includes £219.19 Bishops Collection</li> <li>➤ £500 from Friday coffee morning £195 reimbursement for visiting clergy and £1000 loan for hall roof</li> </ul> <p>Expenditure</p> <ul style="list-style-type: none"> <li>➤ Clergy expenses includes Portsmouth and Southern water and the cost of the telephone line</li> <li>➤ £34.80 in admin is the cost of the card reader for church</li> <li>➤ Liturgical costs includes costs related to Father Colin's licensing</li> </ul> <p>Although our income is £4837 under what we budgeted for at this stage of the year, our expenditure is £4345 under spent, leaving us £492 difference</p> <p>Colin asked whether the loans are being shown above or below the line and Dawn confirmed they are below the line. John said there is a cheque refund from the insurers to go in and will show in November. Malcolm said there is a bit more to come from sales from the shop plus gift aid.</p>	<b><u>ACTION</u></b>
	b)	<b>Charity Treasurer's Report</b>	
		<p>Jane read out the figures for October provided by Lynne McNeill, Charity Treasurer as follows:</p> <p>£153.90 was sent for the Indonesian Tsunami Appeal and £77.39 for PARCS.</p> <p>Jane, Lesley and Lynne McNeill met recently to decide on which charities to support for 2019. These are as follows:</p> <ul style="list-style-type: none"> <li>• January – Children with Cancer</li> <li>• February – Shelter Box</li> <li>• March – Naomi House</li> <li>• April – Bishop's Lent Appeal</li> <li>• May – Blendworth Centre</li> <li>• June – Portsmouth Downs Syndrome</li> <li>• July – Sense</li> <li>• August – Stella's Voice</li> <li>• September – Parkinsons UK</li> <li>• October – African Child Trust</li> <li>• November – Kidney Research</li> <li>• December – Children's Society</li> </ul> <p>The PCC were happy with these charities.</p>	
	c)	<b>Fabric, Finance and Quinquennial Committee Report</b>	
		<p>This Committee has not met.</p> <p>Colin asked the Parish fees for 2019 to be discussed. He has put them up by 3%.</p> <p>Lesley said we do not charge enough for Service Sheets/booklets for weddings/funerals etc. After discussion it was agreed to charge £1 per service sheet.</p> <p>Interment in churchyard fees - £158 this year and the same next year –</p>	

		<p>this needs to be added to our fees. Flowers – increase from £129 to £150.</p> <p>Colin will update this list and let Jane have it to circulate. The revised fees were agreed unanimously.</p> <p>Colin said that George’s Men had a work day today and managed to get lots of jobs done.</p>	<p><b><u>ACTION</u></b></p> <p>CM/JC</p>
5.		<b>Other Committee Reports</b>	
	a)	<b>Hall Committee</b>	
		<p>The minutes of the meeting on 7<sup>th</sup> November have been circulated already.</p> <p>Malcolm reported:</p> <ul style="list-style-type: none"> <li>• the roofers are hoping to finish in the next couple of days and we are hoping the scaffolding will be down before the Bazaar on Saturday.</li> <li>• Hall Committee agreed to retain the hall charges for a second year as historically charges go up every two years.</li> <li>• Colin and Graham Biggs put the kickboard up in the kitchen this morning so the kitchen is now complete.</li> <li>• Malcolm said he has applied for a grant from Cllr Ann Briggs from HCC, who Jane R-O knows, maximum of £1500 towards the hall roof.</li> <li>• Malcolm will let Dawn have a copy of the invoice for the hall roof when he receives it and she will transfer the loan money to the Hall account so that Malcolm can pay it in one go.</li> </ul>	
	b)	<b>Social and Fundraising Committee</b>	
		<p>The minutes of the meeting on 14<sup>th</sup> November have been circulated already.</p> <p>Malcolm said the Christmas Bazaar takes place this Saturday 1<sup>st</sup> December from 9.30-1.00. Set up from 2pm on Friday afternoon.</p> <p>There are several things planned for the New Year:</p> <ul style="list-style-type: none"> <li>• “The Americas” food and entertainment evening organised by Iain and Sonja</li> <li>• Possible St Patrick’s Day event on 16<sup>th</sup> March</li> <li>• Parish lunch to coincide with the APCM on 14<sup>th</sup> April</li> <li>• Fashion Show on 11<sup>th</sup> May</li> </ul> <p>Fr Colin asked if it would be possible to arrange a lunch on 3<sup>rd</sup> February on Candlemas to finish the Christmas season. Malcolm will talk to the committee about this.</p>	MB
	c)	<b>Pastoral Committee and Safeguarding</b>	
		<p>This Committee met on 20<sup>th</sup> November and the minutes have been circulated.</p> <ul style="list-style-type: none"> <li>• Anne said she has received positive feedback on moving the children’s area but on occasions when there is a large congregation eg Remembrance Sunday it was a squash. It was suggested having “Reserved for Children” signs to put on the seats and Lesley said she will do this.</li> <li>• Themes have been decided for next term and Anne will meet with Fr Colin.</li> <li>• Lesley has drafted a leaflet for welcoming children to church which was passed round and everyone thought was very good.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Vanessa Roberts, Rosemary and Colin's niece, has taken over as Parent and Toddler leader. Shirley Vann will help Fiona with refreshments when she is able.</li> <li>• Patricia reported on the Pastoral Visiting Team and thought it would be helpful for the whole team should meet to allow an opportunity for members to feel part of a team with support, discussion and feedback. Lesley to ask if people would like to do this.</li> <li>• Fr Colin conducted his first baptism service which went very well and the family forwarded some wonderful photos to Lesley.</li> <li>• Foodbank – Barbie has e-mailed the Foodbank Coordinator to find out what is required for Christmas.</li> <li>• Parish Breakfast – either 20<sup>th</sup> or 27<sup>th</sup> January whichever Rosemary prefers as 3<sup>rd</sup> February could now be Candlemas lunch.</li> <li>• Rosemary is also happy to organise Lent lunches.</li> <li>• Pastoral brief which the Pastoral Committee discussed the wording for is on the Pastoral Minutes.</li> </ul>	<b><u>ACTION</u></b>
	<b>Safeguarding Report from Sonja</b>	
	<p><b>Child protection/ safeguarding:</b>  The new policy statement now needs to be signed by Fr Colin/ safeguarding rep/churchwardens, in order to meet requirements for its renewal each year, with the Diocese (please see original email sent out FAO last PCC meeting)  A deputy safeguarding rep. has been agreed/allocated, this will be Sandra Hewett.  Sandra has agreed for her picture to be taken to be included on the church website and also any new safeguarding section of a hall notice board, along with the refreshed policy statement etc. in order to signpost people to the specific people/faces they may want to reach out to.  I will also be including the following extra info on safeguarding board, once set up.</p> <p><b>The National Centre for Domestic Violence</b>  <b>Early Help services in Hampshire</b>  <b>NSPCC</b>  <b>etc.</b>  <b>Vulnerable person issues:</b>  Nothing to report</p> <p><b>Training:-</b>  I will be enquiring to see if I can access some training slots for Sandra if they are required in her deputy role.</p> <p><b>DBS:-</b>  Although stated in a recent server meeting that any new allocated head server will require a DBS being completed. Because this is Anne Morgan, her relatively recent (in the last 5 years) DBS when she was a church warden is sufficient at this time.</p>	
6.	<b>Deanery Synod Report</b>	
	<p>Has met and Barbie will circulate the minutes when they are received. St Faiths gave a full introduction to their church which is very 21<sup>st</sup> century. The main presentation was "Community Transformation and a local church" by Cinnamon UK. They do community projects but not sure whether they get funding. Fr Colin said it sounded like they might be happy to help us set up a project. It then went on to the draft plan for the Deanery – described in notes of a meeting which Tony R-O went to under Item 10. Correspondence below.</p>	

		<b><u>ACTION</u></b>
7.	<b>Hall Roof Repairs - update</b>	
	Already discussed under 5a) above.	
8.	<b>Safeguarding – Parish Policy Statement and a secondary rep</b>	
	Already discussed under 5c) above.	
9.	<b>Update by Fr Colin</b>	
	<ul style="list-style-type: none"> <li>• Following on from last time I have continued visiting people on the list I was given and there is now only one person I have not seen as I have not been able to get hold of them but will keep trying.</li> <li>• In terms of the schools I am still going into Queens Inclosure. Was supposed to meet with the HT and have a tour of Berewood School today but staff sickness meant the HT had to teach so it will be re-arranged. It is disappointing we only have one day of schools concerts now with 3 schools attending on the Monday. As there were no concerts last year it may take time to set this up again. It was suggested Chris could do some publicity on it to encourage schools next year.</li> <li>• I am arranging to meet with the Group Scout Leader who is keen to have closer links with the church.</li> <li>• Attended a meeting of Churches Together last week which included the Baptist Church, Hart Plain, Sacred Heart and Havant. This was very useful.</li> <li>• I am advised that the Diocese of Portsmouth are putting on an event around Pentecost at Portchester Castle and each ecumenical group will do something as well.</li> <li>• Hoping that we might have a Lent course this year entitled “Talking about Jesus” which will include a DVD and study notes. Set up different groups to meet. Anne said Tweenies would be interested. I am happy to host a group at the Vicarage and in the past I have made soup or something similar and donations go to the Bishop’s Lent Appeal.</li> <li>• In the New Year we have a big task to tackle – the Mission Action Plan. This reflects on where we have come from, where we are now and where we want to be in the future. It is voluntary but I feel as I am a new priest here it would be a good time to start thinking about it. I met with Diocesan Missioner, Andrew Hargreaves, who would be happy to come and talk to PCC about how we go about it, the launch for the Plan and how we talk about it with the congregation and it will go up on our website eventually. I feel it is a very useful thing to do and I will have a word with him. I would encourage PCC members to look at other churches Mission Action Plans.</li> <li>• We had a good visit last week to Two Beeches. Lesley had felt in the past that the staff were not interested in us being there but they have a new worker who is really keen and very excited about the fact we are coming in. She has been in touch since and I have been to pray with a lady in there. We have arranged to go Carol Singing at 6pm on 19<sup>th</sup> December which members of the congregation will be encouraged to join in with. Thinking we might go on to Oakdene on the same evening.</li> </ul>	
10.	<b>Correspondence</b>	
	<ul style="list-style-type: none"> <li>• <b>Meeting at St Wilfrid’s Church – Wed 17.10.18</b></li> </ul>	
	Tony R-O attended a public meeting at St Wilfrid’s Church on Wednesday 17 <sup>th</sup> October which had been called to introduce people to	

		<b><u>ACTION</u></b>
	<p>the new plan to allocate about £9 million of the Archbishop's Council donations, mainly offered to get Dioceses to produce better results in certain areas. Leigh Park was chosen to be one of these and would be allocated about £1.5 million subject to certain provisos. (The others were Gosport and Newport on the Isle of Wight). These provisos caused much aggression and shouting, particularly as the plan involved reducing Leigh Park to one parish, with just one parish priest. This would mean that both current Priests would have to be made redundant and asked to re-apply for the single job of Leigh Park parish priest. The money would then be spent on more assistant priests to undertake more on the ground work in the parish.</p> <p>The Leigh Park attendees were very upset that they could lose both their priests at one go and became very vociferous heckling speakers and making very aggressive remarks supporting the Rev Jonathan Jefferies and the Rev Karina Green, the current incumbents. Their comments regarding the amount of work done by these two priests were very supportive of them.</p> <p>The Diocesan reps did their best to control the meeting trying to allow anyone who wanted to speak to be allowed to do so but most were unintelligible over the general noise. The final comment was that the tone of the meeting would be taken into account when the final arrangements were made and this meeting was just the first in the consultation process.</p>	
	<ul style="list-style-type: none"> <li>• <b>LYCIG</b></li> </ul>	
	<p>Chris said this was started the year before last with Chris, Anne, John and Patricia. It was felt that we couldn't cope with this during the Interregnum. Chris said the worship update packs have not been sent because we have not been attending. John felt we did put a lot of effort into meeting people at our church anyway. There is a refresher day on 9<sup>th</sup> February from 9.30-3.30 at the Cathedral. Patricia is happy to continue and anyone can volunteer themselves to take part.</p>	All
	<ul style="list-style-type: none"> <li>• <b>Bookmarks for Songs of Praise books</b></li> </ul>	
	<p>Jennefer Higginbottom has kindly volunteered to put bookmarks in all the Songs of Praise books and the PCC are very happy and grateful for her to do this.</p>	
	<ul style="list-style-type: none"> <li>• <b>Head Server</b></li> </ul>	
	<p>Anne Morgan and Dick Handy applied for this role and Anne has been appointed as Head Server and Dick as Sacristan and this will start next Sunday.</p>	
	<ul style="list-style-type: none"> <li>• <b>Church post</b></li> </ul>	
	<p>Malcolm said he is having a fight with Royal Mail. They put a card in the church postbox to say a letter needed to be collected but will not give it to Malcolm without authority. Jane to do a letter on headed paper for Malcolm, Fr Colin, Lesley and Chris saying they are authorised to collect post for St George's Church.</p>	JC
11.	<p><b>Date of Next PCC Meeting</b></p>	
	<p>The next PCC meeting will be held at 7.30 pm on <b>Tuesday 18<sup>th</sup> December</b> at the Vicarage.</p>	ALL
	<p>Closing Prayer There being no further business the meeting closed at 9.10 pm.</p>	