

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN CHURCH
ON MONDAY 25TH NOVEMBER 2019 AT 8.00pm IN CHURCH
FOLLOWING THE 7.30 pm EUCHARIST**

Present: Chris Gadd (Churchwarden)(Chair), John Hood (Churchwarden), Fr Colin Lawlor, Lesley Handy, Ian Gibson, Malcolm Brewer, Mo Peters, Anne Morgan, Sandra Hewett, Jane Cook (Secretary)

			<u>ACTION</u>
		Opening Prayer – Mo read the Leading your Church into Growth Prayer.	
1.		Apologies for absence: Barbie Lloyd, Marian Haughton, Candy Williams, Sara Pask, Lisa Toft Dawn Trimby (Treasurer) – not in attendance as agreed	
2.		Minutes of last PCC meeting on 16th October The minutes were signed as a true and accurate record.	
3.		Matters Arising	
		<u>Page 1, Item 3</u> – Albs – Chris asked what is happening with this. Anne said she is compiling a list of people who want an Alb made. One or 2 people have already bought their own. Ruth Loveman is prepared to make them and once the list is complete she will take measurements. John has all the material.	AM
		<u>Page 1, Item 3</u> – Choir and Band – Chris still to talk to Rod and Don. Lesley asked if the Band are playing at the Christingle service and if so they will need to know what hymns to practice. CG will liaise with Don Lloyd.	CG CG
		<u>Page 4, Item 11</u> – Music Book for the Choir – this will be discussed at the WMF meeting on Wednesday.	CL
		<u>Page 4, Item 11</u> – Antibacterial Hand Gel – this has been purchased and is in use.	
4.	a)	Charity Treasurer's Report	
		The figures for October as provided by Lynne McNeill, Charity Treasurer, are as follows: £143.33 was collected for African Child Trust.	
	b)	Treasurer's Report	
		We do not have a Treasurer's report or any figures as Dawn is ill.	
	c)	Fabric, Finance and Quinquennial Committee Report	
		The minutes of the meeting held on Wednesday 13 th November, together with the Budget for 2020 and Parochial Fees 2020 have already been circulated. <ul style="list-style-type: none"> • John said the maintenance list was done but a few things to add so will be issued shortly. • Hall roof loans – the people who gave £1,000 loans will have 50% returned at the end of this year. There was some discussion as to how this would be paid as some people have said they do not want it back. It was agreed that everyone will receive their money back and if people wish they can re-donate it and we can then claim gift aid on it legitimately. • There was discussion on the Gift Day which was extremely 	

		<p>successful. There have been modest responses to increases in the planned giving scheme and pink envelopes but it was pointed out that most PGS givers wait for their annual reminder to increase their giving. Suggested that we give another push in February or March. It is possible to increase your giving at any time during the year.</p> <p>Budget</p> <ul style="list-style-type: none"> • F&F have been through this budget line by line. A conservative budget – did not include the proceeds from the shop. There was a £14K deficit before they went through it line by line. It is still a deficit budget so will be drawing down money from our reserves which we do not want to do. • This year was nowhere as bad as we originally thought it would be. • PCC queried what “Pastoral income” is. Is this a historical item and if so can it be removed. Malcolm will check with Dawn whether this can be removed. <p>John Hood proposed that this budget be accepted by the PCC, this was seconded by Malcolm Brewer and agreed unanimously.</p> <p>Fees 2020</p> <ul style="list-style-type: none"> • These have been rounded up or down to a whole figure in the second to last column. The statutory fees in the first column we cannot do anything about as these go to the Diocese. <p>John Hood proposed that the Fees for 2020 be accepted, this was seconded by Anne Morgan and agreed unanimously.</p> <p>Tower Roof</p> <p>John advised that the reflective coating on the tower roof is peeling so we need to have it inspected. We will get in touch with the contractors who did the roof 10 years ago to get them to come and inspect it but they may need to put scaffolding up which we would have to pay for.</p> <p>Boiler</p> <p>John said they have been told that the boiler is in better condition than we thought and likely to last longer than if we put a new one in.</p>	<p><u>ACTION</u></p> <p>MB</p>
5.		Other Committee Reports	
	a)	Hall Committee	
		<p>The minutes of the meeting held on Monday 18th November have already been circulated.</p> <ul style="list-style-type: none"> • Ian advised that the new hire fees for 2020 have been agreed and will come into effect on 1st January 2020. One amendment to be made to make it clear that we are referring to the “Church Electoral Roll” and not anyone on the “Electoral Roll”. • A 30 point maintenance plan was agreed on the walk round which Ian, John and Tony completed. This is mostly cosmetic which can be dealt with by George’s Men. The guttering needs looking at and will need a contractor to look at it. There are settlement cracks on the outside of the Hall and we should perhaps get a structural survey done. • The oven door fell off – John has put it back on but will look at it more closely. • Issue of keys was discussed. We will ask for a deposit for one off hirers but for long term hirers Tony has made a suggestion that we get a new lock put on next year and rotate so that the current lock goes back the following year and so on. This would cost around £365, all the keys would be numbered so we know exactly who has a particular key. We would need to set aside a day so that the lock is changed, hirers come up and give us their current key and we 	

			<u>ACTION</u>
		give them their new one.	
	b)	Social and Fundraising Committee	
		<p>The minutes of the meeting held on Wednesday 20th November have already been circulated.</p> <ul style="list-style-type: none"> Malcolm said we are doing very well with activities proving to be very successful at the moment and making money. All the events have been agreed for next year. Songs of Praise – Fr Colin said he is unaware of this and nobody has spoken to him about it. Jane and Lesley suggested “growing £10” which we did a few years ago. Members of the congregation were given £10 and had a month to grow this money. It was good fun and raised quite a lot of money. 	
	c)	Pastoral Committee	
		<p>The minutes of the meeting held on Wednesday 20th November have already been circulated.</p> <ul style="list-style-type: none"> Anne said we do not have many children in church but we should try to involve them more perhaps helping the Sidespersons/ Meet and Greet, handing out books, greeting people etc. If we are going to have baptisms in the 10am Eucharist they need to be more child friendly with hymns that everybody knows, maybe ask the children what they sing at school, perhaps have a Baptism sheet so non churchgoers find it easier to follow, sing the updated Gloria are just a few suggestions. We need a real drive to encourage youngsters into the church. Mo said there is an interesting bit in the Deanery Synod minutes. <p>Chris said if there are liturgical things Fr Colin needs to be consulted. Anne said they have a meeting arranged with Fr Colin in January. Chris said most of what has been discussed above comes under the remit of the Mission Committee. When the Mission Action Plan is launched we will probably need to re-define what each Committee is responsible for.</p>	
	d)	Safeguarding Report	
		<p>The Safeguarding report was received from Sonja and circulated to everyone on 22nd November.</p> <p>Vulnerable Person issues – PCC were unclear as to what Sonja means in this paragraph as there is a system in place for people not seen in church recently and they are visited by the Pastoral Visitors. Jane was asked to clarify what Sonja means by this.</p> <p>DBS – Malcolm not sure why the physical certificate needs to be sent to Diocese House as everyone else has kept their certificate. Also notice that Dawn Trimby is not on the list.</p>	JC
6.		Deanery Synod Report	
		<p>The minutes of the meeting held on Wednesday 6th November have already been circulated. Candy was the only one who attended this meeting as Barbie and Fr Colin were not able to go but Candy was not here to go through the report.</p>	
7.		St George’s 50th Anniversary (report from Malcolm on behalf of Social)	
		<ul style="list-style-type: none"> Malcolm said as reported under Social above all events have been agreed for next year and we would like to incorporate the 50th anniversary into these events eg have a 70s theme for the Barn Dance, include within the Fete some form of celebration with a 70s 	

		<p>theme. Social Committee thought the idea of a Real Ale event is a good one and wondered about having it on the same day as the Fete in the evening with music. Maybe have a dinner dance or Ball in the late summer with an anniversary theme. Malcolm passed around a sheet with the church logo on it with "50th Anniversary Year: 1970-2020" added at the top which everyone agreed looked good. The next meeting is on 8th January.</p> <ul style="list-style-type: none"> Malcolm suggested setting up a separate sub-committee with people from Social, PCC and anyone interested from the congregation. Malcolm said he is happy to chair this sub-committee. As the anniversary is on Friday 3rd April it was suggested that we hold a special Eucharist with refreshments in the Hall afterwards and perhaps invite the Bishop and other local clergy. <p>Chris does not think having the Real Ale evening on the same day as the Summer Fete is a good idea and feels it needs to be separate.</p>	<u>ACTION</u>
			MB
8.		Mission & Stewardship Committee	
		Fr Colin said that the Mission Action Plan is virtually ready and they will present it to the PCC at the December meeting at the Vicarage. This will be the main item on the Agenda. If PCC give their approval it will then go to some kind of launch event with the Parish.	JC – Dec Agenda
9.		Update by Fr Colin	
		<ul style="list-style-type: none"> <u>Baptism</u> – Richard who has been coming for some while and who actually lives in Fareham is being baptised on Sunday. I will use some of the new material which the church has prepared, the language is easier to comprehend and understand and will be printed on a separate sheet which Lesley has photocopied today. Plan on using an adapted form of this for children's baptisms. <u>Confirmation</u> – after Derick's confirmation on Saturday we now have 3, maybe 4, people wishing to be confirmed and 2 to be baptised from Toddler Group, one being Paige Rees. <u>Trafalgar Day</u> – it was good to have the RNA back again after a few years. <u>Remembrance Sunday</u> – was very well attended. <u>Armistice Day</u> – act of Remembrance held at the Lych Gate when the RNA and Motor Cycle Club laid wreaths. <u>Sunday evening Services</u> – we have now had a Healing and Reconciliation service, a Taize service and a Choral Evensong which have all been well received. Will follow this pattern. We have the Advent Carol Service and Christmas Carol Service coming up. Our Mother's Union have decided, as there are now so few of them, to join with Purbrook which makes sense. A lot of people have been in hospital recently and I have visited them all but I think it would be nice for other people to visit if they are in for a long time. Ray Kent is the only one still in on Ward E3 and looks like he will be in for some time so it would be nice for him to receive other visitors from the church. Lesley will put a note in the Bulletin asking people to visit. 	
10.		Correspondence	
		<ul style="list-style-type: none"> Retiring Collection Charities 	
		Jane apologised as she had forgotten to send round the Retiring Collection charities for 2020 following her meeting with Lynne McNeill.	

		Jane will circulate and if everyone is in agreement it will be agreed at the December PCC meeting.	<u>ACTION</u>
		<ul style="list-style-type: none"> • Parish Administrator 	
		After 7 years Lesley has decided to retire from her position as Parish Administrator at the end of the year. Chris thanked Lesley very much on behalf of the PCC for all the work she has done. We will be advertising for a new person to replace Lesley.	
		<ul style="list-style-type: none"> • Menu stands for Adverts 	
		Mo said that she has bought 10 A5 menu stands to use in the Hall after the Sunday Eucharist to inform the congregation of various things. She will give these to Malcolm who will find a space for them in the kitchen and let everyone know where they are when we need to use them. As there are 10 these could be used at social events too.	MP/MB
11.		Date of Next PCC Meeting	
		Tuesday 17 th December at 7.30pm at the Vicarage followed by Christmas nibbles.	ALL
		Closing Prayer There being no further business the meeting closed at 9.05pm.	