

**MINUTES OF ST GEORGE'S PCC MEETING HELD ON MONDAY 21<sup>ST</sup> MARCH 2022  
AT 8.00PM IN CHURCH FOLLOWING THE 7.30PM EUCHARIST**

**Present:** Fr Colin Lawlor (Chair), Rosy Stone (Churchwarden), Tony Rice-Oxley (Deanery Synod), Candy Williams (Deanery Synod), Anne Morgan, Marian Haughton, Lynne McNeill, Sue Hodgens, Patricia Byrne, Lynn Winter, Linda Smith, Sara Pask (Treasurer), Jane Cook (Secretary)  
**Co-opted:** Malcolm Brewer (Hon Assistant Treasurer)

			<b><u>ACTION</u></b>
		<b>Opening Prayer</b> – Patricia read the Leading your Church into Growth Prayer.	
1.		<b>Apologies for absence:</b> Mo Peters, Chris Gadd (Churchwarden) <b>Did not attend:</b> Andy Jackson, Co-opted	
3.		<b>Minutes of last PCC meeting on 15<sup>th</sup> December 2021</b>	
		The minutes were agreed as a true and accurate record.	
4.		<b>Matters Arising</b>	
		<u>Page 1, Item 4 - Legacy from John Symonds</u> – Malcolm is still discussing this with Margaret.	MB
		<u>Page 1, Item 4 – Who's Who Board</u> – Tony has spoken to John who is happy to take the photos following the APCM.	
		<u>Page 1, Item 4 – Front Noticeboard</u> – Fr Colin said this is in hand.	CL/C/Ws
		<u>Page 1, Item 4 – Update the priest list at the back of church</u> – Linda said she will do this once she knows what needs to go on there. Fr Colin said need to put Mike Sheffield as leaving in 2017 and him starting in 2018.	LS
		<u>Page 1, Item 4 – Advertising Sunday School in the Library</u> – the Library are not able to advertise Sunday School as it would give preferential treatment As Chris wasn't at the meeting we don't know if he has advertised it on the Waterlooville Community Facebook page.	CG
		<u>Page 3, Item 5c) – Church Shop</u> – Patricia said it is much too early to look at this yet.	
		<u>Page 3, Item 6d) – Wintershall</u> – Jane said that she has organised the Parish outing to Life of Christ, Wintershall on Saturday 25 <sup>th</sup> June with 22 people attending.	
		<u>Page 4, Item 10 – Defibrillator</u> – Jane confirmed that the replacement battery and pads for the defibrillator have arrived and been fitted.	
		<u>Page 4, Item 10 – First Aid training</u> – this has taken place and 8 people have been trained and Mo's certificate is still in date so we have 9 first aiders – list on noticeboard at back of church.	
5.	a)	<b>Charity Treasurer's Report</b>	
		Lynne said that £72.91 has been sent to the New Blendworth Centre for January and £94.35 has been sent to the RNLI for February.	
	b)	<b>Treasurer's Report from Sara</b>	
		<b><u>2021 Year end Accounts</u></b> Sara said that the giving through envelopes and banker's orders decreased slightly to £32,268, but came in £518 over budget excluding tax. The tax recovered on all Gift Aid donations for the year was £7,461, a decrease of £1,815 and under budget by £1,539, however Gift Aid for the final quarter had not been received by the end of 2021. We did not hold our usual Gift Day in 2021 but contributions on the	

	<p>collection plate were £2,557 + £55 from 2020.</p> <p>£85,670 was spent to provide the Christian Ministry from St George's Church, which includes the full contribution to the parish share of £64,949 (an increase of £2,335 compared to 2020). Next year we won't have the reserves to fall back on.</p> <p>The accounts have been examined by Paul Read and he has signed them off. Fr Colin said a huge thank you to Sara assisted by Malcolm for all their hard work.</p> <p>Sara proposed that the PCC accept these accounts. This was seconded by Anne Morgan and agreed unanimously.</p>	<b><u>ACTION</u></b>
	<p>Sara then gave her monthly report as follows:</p> <p>As at the end of April we were slightly over budget on both income and expenditure. We have made a commitment to the Diocese that we will pay our full Parish Share this year but this will mean that we will have to draw on our reserves as we did last year. As we have not yet received the Gift Aid for Quarter 4 2021 our liquid funds have decreased and in order that we can pay our March Parish Share, I would like to propose that we transfer £5510 from our HSBC buffer account to our current account. So that we can restore the buffer account to its normal level of around £7,500 I propose that we give 60 days notice to close our UTB account which currently has a balance of £5,961 plus whatever interest is owing on this account. Because we will not receive the funds from the UTB account until the end of May I propose that we do not make our Parish Share payment for April but then correct this by making two payments in May. Malcolm and I will keep a careful eye on our accounts to ensure that we can meet all our commitments.</p> <p>We have still to process the pink and green giving envelopes received so far this year and once this has been done we should be back within budget for these areas.</p> <p>We have received the sum of £5,000 from the Waterlooville Events Team in respect of the take-over of the cinema organisation. These funds are in a "Restricted" fund and they cannot be used expect for matters to do with the cinema.</p> <p>Our utilities are already showing as over budget and with the prospect of heavy increases in these costs this year, we will have to look at ways to minimise our usage, if possible.</p> <p><b>Proposals by Sara Pask:</b></p> <ol style="list-style-type: none"> <li><b>1. To transfer £5510 from Buffer Account to main PCC account – seconded by Rosy Stone and agreed unanimously.</b></li> <li><b>2. To give 60 days notice to close our UTB account with the funds being transferred to our HSBC Buffer Account – seconded by Patricia Byrne and agreed unanimously.</b></li> <li><b>3. To withhold our April Parish Share payment but to then make two payments in May to rectify the situation providing we have enough money – seconded by Rosy Stone and</b></li> </ol>	

		<b>agreed unanimously.</b>	<b><u>ACTION</u></b>
	c)	<b>Fabric, Finance and Quinquennial Committee Report</b>	
		<p>The minutes of the F&amp;F Committee on 14<sup>th</sup> March have already been circulated.</p> <p><u>Director of Music's contract</u> - Fr Colin said they had a meeting with David Cain and the Director of Music's contract has been signed. He has 6 Sundays off a year. Fr Colin asked Sonja if the stand in organist would need to be DBS checked but Sonja said no as he will not be working alone with anyone. We will have to pay for the 6 weeks stand in but if he has any more time off he will pay.</p> <p><u>Waterlooville Music Festival</u> – have offered to pay £4,000 for the venue hire. Tony will need an invoice from Sara in due course. PCC were very happy that they will pay £4,000 and this was seconded by Patricia and agreed unanimously.</p>	SP
6.		<b>Other Committee Reports</b>	
	a)	<b>Pastoral Committee</b>	
		Not met.	
	b)	<b>Church Hall Committee</b>	
		<p>Minutes of the Church Hall Committee meeting held on 16<sup>th</sup> March have already been circulated. This meeting was to look at the accounts before the PCC meeting. Tony said people are working very hard to keep the Hall ticking over. The Hall will be used for local elections on 5<sup>th</sup> May as this brings in £330. Tony wanted to remind the PCC that the Hall pays for all the main heating in the church. Malcolm says we pay between £1500 and £2000 this time of year. £6000 of loans are due to be repaid in November this year and if the Hall does not have enough money to pay them this falls to the PCC. Tony has installed a new key safe in the kitchen with number lock. He would like to say a big thank you to Fiona and Glynn who do such a large amount of work in the Hall. Tony reminded PCC that he would like to stand down as Hall Chair at the APCM and will need someone to take over.</p>	
	c)	<b>Mission and Stewardship Committee</b>	
		Not met.	
	d)	<b>Social and Fundraising Committee</b>	
		<p>The minutes of the Social and Fundraising Committee meeting held on 9<sup>th</sup> March have already been circulated.</p> <p>Rosy reported:</p> <ul style="list-style-type: none"> <li>• Lent lunches are going well. Proceeds to Ukraine.</li> <li>• Race night was very successful and raised £800 which went straight to the church. Thanks to Jane and Tony.</li> <li>• Bingo and American Supper this Saturday 26<sup>th</sup> March. Nick Byrne will be the bingo caller.</li> <li>• Palmiers biscuits have been sourced by Sue Hodgens for Palm Sunday/APCM on 10<sup>th</sup> April.</li> <li>• Walk of Witness on Palm Sunday with colt.</li> <li>• Parish lunch on Ascension Day 29<sup>th</sup> May, menu planned.</li> <li>• Friday 3<sup>rd</sup> June – tea and cakes for Jubilee.</li> <li>• Summer Fete – Saturday 11th June organised by Patricia and Rosy.</li> <li>• Parish outing to Life of Christ, Wintershall on 25<sup>th</sup> June booked.</li> </ul>	
7.		<b>Safeguarding Report</b>	
		A report was received from Sonja on 20 <sup>th</sup> March for the PCC and also to be included in the APCM report. This has already been circulated to everyone.	

		<b><u>ACTION</u></b>
8.	<b>Deanery Synod Report</b>	
	Not met.	
9.	<b>Update by Fr Colin</b>	
	<ul style="list-style-type: none"> <li>• Aware that we need to have a Stewardship Campaign this year and realise it will be challenging. Thought of a few things we might do – card reader in a more prominent place, posters up saying how much it costs to keep the church running, leaflet for the congregation advising what it costs to run the church, talk to new people about the Planned Giving Scheme.</li> <li>• Mothering Sunday – we did not give flowers last year because of Covid and I thought it might be a good time to stop and think of something different as flowers are very expensive. Lynn has suggested giving bookmarks and she showed the different designs.</li> <li>• Holy week: <ul style="list-style-type: none"> <li>○ Sue has managed to get a colt for Palm Sunday to walk from The Heroes to the church and is collecting donations to give to the lady.</li> <li>○ Stations of the Cross – Monday, Tuesday, Wednesday.</li> <li>○ Maundy Thursday – garden will be where the piano is in the church to give more room.</li> <li>○ Good Friday – the walk of witness with the other Waterlooville churches is not taking place so will find something else in the morning in church followed by hot cross buns.</li> <li>○ Saturday morning – help will be required to move the pews around for the Easter vigil in the round.</li> <li>○ There are 2 baptisms on Easter Day but will take place after the service.</li> </ul> </li> <li>• Cinema – starts in May. Just had a list of films to choose from Would like to set up a core working party – volunteers Rosy, Jane, Lynn, Candy, Marian, Patricia will meet with Fr Colin soon. There are 2 types of membership - £40 gold membership, £30 silver membership. Moviola charge £30 + 5% of the box office + VAT but we get to keep the film. Fr Colin suggests this is the one we should go for.</li> <li>• We will soon welcome our new Curate who is being deaconed on 2<sup>nd</sup> July and will be with us on the 3<sup>rd</sup> July.</li> </ul>	
10.	<b>Correspondence / AOB</b>	
	<ul style="list-style-type: none"> <li>• <b>Public Liability Insurance</b></li> </ul>	
	<p style="text-align: center;"><b><u>ST GEORGE'S CHURCH, WATERLOOVILLE</u></b></p> <p>The following church groups and church visits are covered by the church's public liability insurance and were agreed at the PCC meeting held today.</p> <p><u>St George's Church Groups</u></p> <ul style="list-style-type: none"> <li>• George's Men</li> <li>• St George's Ladies Group</li> <li>• St George's Bereavement Group</li> <li>• Parent and Toddler Group</li> <li>• Thursday Market</li> <li>• Knit and Natter Group</li> <li>• Book Club</li> </ul>	

		<u>Visits</u>	<b><u>ACTION</u></b>
		<ul style="list-style-type: none"> <li>Walsingham Pilgrimage – Friday 22<sup>nd</sup> to Sunday 24<sup>th</sup> April 2022</li> <li>Parish outing to Wintershall on Saturday 25<sup>th</sup> June 2022</li> </ul> <p>It was proposed by Tony Rice-Oxley that we accept the above groups/visits to be covered by our public liability insurance, this was seconded by Anne Morgan and agreed unanimously.</p>	
		<ul style="list-style-type: none"> <li><b>Does the PCC wish to change the rule that people can stand again straight away after their 3 years?</b></li> </ul>	
		Fr Colin said it is good practice not to allow someone to stay on PCC permanently so after discussion it was agreed that someone can stay on for 2 x 3 year terms, ie 6 years in total before they have to have a break of one year. This was seconded by Patricia Byrne and agreed unanimously.	
		<ul style="list-style-type: none"> <li><b>Electrical Installation Condition Report for the church</b></li> </ul>	
		Jane had received this from Alex. It was agreed that she keep this on file.	
		<ul style="list-style-type: none"> <li><b>Letter from Portsmouth Diocese</b></li> </ul>	
		A letter was received from Bishop Rob Wickham, Commissary Bishop of Portsmouth saying they are hugely grateful for the commitment and hard work during the challenges of 2021 and for paying the parish share. They reached 88.56% of the total ask for the year.	
		<ul style="list-style-type: none"> <li><b>First Aid Boxes in Church and Church Hall</b></li> </ul>	
		Marian and Jane were asked to check the first aid boxes to make sure everything was in date. They came in this morning and went through and virtually all of the items in the boxes are out of date. They advised that it would be cheaper to buy complete boxes rather than individual items and will source these and buy them. In the meantime the old stock has been put back in case it is needed. The PCC gave permission for them to purchase 2 new first aid boxes.	
		<ul style="list-style-type: none"> <li><b>Letter of thanks from Jenny Rowley, Archdeacon</b></li> </ul>	
		Particular thanks go to Colin Lawlor for the Eucharist we shared on Wednesday morning 16 <sup>th</sup> March – not an easy thing to do in the presence of your new bishop, your archdeacon and massed array of colleagues. But it was a lovely service and much appreciated.	
11.		<b>Date of Next PCC Meeting</b>	
		The next meeting will be the APCM on <b>Sunday 10<sup>th</sup> April 2022</b> after the 10am Eucharist.	ALL
		Closing Prayer – The Grace	
		There being no further business the meeting closed at 9.05pm.	