

**MINUTES OF ST GEORGE'S PCC MEETING HELD ON MONDAY 3RD OCTOBER 2022
AT 8.00PM IN CHURCH FOLLOWING THE 7.30PM EUCHARIST**

Present: Fr Colin Lawlor (Chair), Rev Liz Quinn, Rosy Stone (Churchwarden), Patricia Byrne, Anne Morgan, Mo Peters, Alice Pitney, Lynn Winter, Elaine Shimbart, Tony Rice-Oxley, Lynne McNeill, Linda Smith, Jane Cook (Secretary)

Co-opted: Malcolm Brewer (Hon Assistant Treasurer)

			<u>ACTION</u>
		Opening Prayer – Anne read the Leading your Church into Growth Prayer.	
1.		Apologies for absence: Chris Gadd (Churchwarden), Sue Hodgens, Sara Schillemore, Sara Pask (Treasurer), Candy Williams (Deanery Synod)	
2.		Minutes of last PCC meeting on Tuesday 12th July 2022	
		The minutes were agreed as a true and accurate record.	
3.		Matters Arising	
		<ul style="list-style-type: none"> • <u>Page 1, Item 3</u> – Chris to look at suitable wording for the mail drop to residents of the flats opposite although Malcolm said he had mowed the lawns this week and the dog poo situation had improved considerably. • <u>Page 1, Item 3 - Bookcase in memory of John Symonds</u> – this is now in place and it was agreed it looks very nice and Margaret is very pleased with it. • <u>Page 1, Item 3 - Trees</u> – Mo confirmed that she has ordered 2 apple trees Bountiful and Pinoba that are 2 years old to be planted either side of the flag pole. It was agreed that Mo, Tony and Malcolm will plant these this Saturday if the ground is not too hard and they will be blessed on Sunday. Mo has ordered stakes and Tony will put a small fence around each one to help protect them. • <u>Page 2, Item 4b)</u> – Malcolm is under the impression that Sara is in discussion with Paul Read about this. • <u>Page 3, Item 5b)</u> – Malcolm said that HBC are not issuing any brown bins as they have too many out and not enough staff to collect them. Malcolm, Mo and Tony S to look at where we can make a compost area in the meantime. • <u>Page 3, Item 5b)</u> – Malcolm has not found a suitable cupboard for the coffee machine yet. • <u>Page 3, Item 5c)</u> – welcome packs are nearly ready to put together. • <u>Page 4, Item 5d)</u> – Church shop Monday 14th November for 2 weeks – Patricia said we have premises and a copy of our insurance has gone off to the owners. 	<p align="center">CG</p> <p align="center">MP</p> <p align="center">SP</p> <p align="center">MB/MP</p> <p align="center">MB</p>
4.	a)	Charity Treasurer's Report	
		Lynne reported as follows: Mission to Seafarers - £159.75 – July Waterlooville Food Bank - £401.94 – August Our Dementia Choir - £110.13 - September	
	b)	Treasurer's Report	
		As Sara was unable to be at the meeting Malcolm read out her report as follows:	

		<p>“Looking at the monthly financial overview for September, we see that we are under budget in Planned Giving Standing Orders by approx. £2,000. Tax Refunds on Gift Aid is well under budget as we have not yet received Quarter 3 2021 refund as this has only recently been submitted and should amount to approx. £620. Quarter 4 2021 and Quarters 1,2,3 2022 have yet to be submitted, we hope that we will get these submissions in asap.</p> <p>Fundraising is below budget, however, we have our Gift Day and Church Shop coming up soon. It should be born in mind that the amount shown under “Film Club” should not be seen as available funds to the PCC as this amount is a restricted fund.</p> <p>Our last Parish Share payment to the Diocese was for the July instalment, therefore, we have August, September and October to pay amounting to £16,530.00 so although, we appear to be under budget in the expenditure section of the financial overview we are liable for these funds as soon as we have the money available.</p> <p>We are in quite a precarious financial position at the moment and we need to find ways to increase our income. Our expenses are already pared down as far as possible. The money invested in the “investment account” is an endowment fund which means that we are only allowed to collect the interest earned from this amount. As far as I understand, we can only apply to use the money for a Capital project or apply to the Charities Commission to be allowed the change the terms of the endowment”.</p> <p>Fr Colin said this was discussed at F&F and we can only pay what we can pay. Alex is working on Gift Aid at the moment and when all the money is received it could bring in about £3,000. We took the decision to pay the Parish share which is what the Diocese asked us to do. We were not aware that the £33,000 is a restricted fund.</p>	<u>ACTION</u>
	c)	Fabric, Finance and Quinquennial Committee Report	
		<p>Minutes of the meeting held on 20th September have already been circulated. We need to check when the next Quinquennial is due and we need to appoint an Architect.</p> <p>Fr Colin said the Lightning conductor was checked today, all was fine and a certificate will be issued.</p> <p>Southern Fire will be undertaking the fire extinguisher checks on Monday 10th October. Malcolm to find out when they are coming as the Bereavement Group are in the Hall in the morning and would not want to be interrupted. He will ask John Hood to come up and meet them.</p>	<p>CL</p> <p>MB</p>
5.		Other Committee Reports	
	a)	Pastoral Committee	
		<p>Minutes of the meeting held on Monday 5th September have already been circulated. Patricia said they went through the list of people who were specifically mentioned as needing visits. It was decided to go back to handing out forms by the person on parish office duty for baptisms. Patricia will arrange to visit the family for the Baptism on 18th October which is being done by Rev Sandra as she married the couple. Team need a training chat. Next meeting on 28th November.</p>	
	b)	Church Hall Committee	
		<p>Minutes of the meeting held on Wednesday 21st September have already been circulated. Meeting discussed what amount of loans we could repay in November - £3,000. The next meeting will discuss charges for 2023 and we may have to add a heating surcharge to the rentals. The maintenance list was updated. The planned work morning had to be postponed for various reasons and a new date will be issued</p>	

		shortly. There are 2 leaks in the church toilet, from the pan and also the roof and the leak in the Hall kitchen roof so Tony will contact Lympny to come and investigate and also Andy to look at the toilet.	<u>ACTION</u> TRO
	c)	Mission and Stewardship Committee	
		Not met but Patricia met with Jacqui from Asda, the Community officer to discuss as part of our mission and outreach holding a Christmas lunch for people who are left alone. Jacqui has come up with a grant of £500 and Chris is looking at the forms at the moment. Jacqui suggested inviting people from the Borrow Centre as well as church people and Linda said there are obviously people who have been left on their own in the Bereavement Group. Patricia said we could only cater for 40 or 50 people and she has helpers already. Patricia to talk to Morrisons about providing turkeys. Stewardship reported under Item 9 below.	
	d)	Social and Fundraising Committee	
		Concert with Pimms and Nibbles on 10 th September was postponed because of the Queen's death. Harvest lunch took place on Sun 2 nd October and was very successful. Future events include a quiz on 21 st January, Maggot/horse race on 11 th February and a Murder Mystery evening on 22 nd April and these events will be advertised in the Bulletin. Jane and Tony are starting to think about the Christmas Bazaar. Tony said we should promote the coffee at the Thursday morning market and as so few people come on a Friday perhaps try and rent out the hall for that morning. Friday coffees will continue until Christmas unless we get a firm offer of a booking.	
6.		Safeguarding Report	
		Sonja's Safeguarding report (via email) dated 3 rd October has already been circulated to everyone. Fr Colin reminded people that they must complete the e-learning Basic Awareness and Foundation course to be a PCC member as we are Trustees. Mo said we need to let Sonja know we have completed them as she does not hear from the Diocese.	ALL
7.		Deanery Synod Report	
		Not met.	
8.		Update by Fr Colin	
		<ul style="list-style-type: none"> • <u>Legacy Policy</u> – Fr Colin said he thinks we need a PCC Legacy Policy and handed out one from another parish to look at and it was agreed that this was straightforward simple wording and we could change this to reflect our church. Lynn Winter proposed we accept this policy and this was seconded by Tony Rice-Oxley and agreed unanimously. This Policy should go into the Welcome Packs. • Fr Colin says he goes into the Lady Chapel frequently to pray on his own but is conscious of people using the Chapel as a cut through even when they can see he is in there. He has managed to find the key and suggests the default position would be for the door between the Lady Chapel and the Choir Vestry to be kept locked, unless it needs to be opened for a specific reason, such as for the Wednesday and Sunday Eucharist. He would also like to see if it is possible to lock the choir vestry door and unlock from the other side. PCC agreed this. 	

9.	Correspondence / AOB	<u>ACTION</u>
	<ul style="list-style-type: none"> <li data-bbox="327 192 884 224">PCC Away Day – 10.9.22 - outcomes 	
	<p data-bbox="327 230 1257 427">Fr Colin said the PCC Away Day went extremely well and they got a lot of work done. The venue was a very peaceful place and they were looked after very well. He handed out folders to the PCC who were unable to attend and explained that they have set up 3 working groups and he would like those people who could not attend to sign up for one of the groups which are:</p> <p data-bbox="327 432 1257 463"><u>Group 1</u> – Making the Case (which includes finance) led by Chris Gadd</p> <p data-bbox="327 468 1257 524"><u>Group 2</u> – Preparing the Literature for the Stewardship Packs led by Fr Colin</p> <p data-bbox="327 528 1007 560"><u>Group 3</u> – Designing the Programme led by Rev Liz</p>	PCC not at Away Day
	<ul style="list-style-type: none"> <li data-bbox="327 568 1262 629">Discussion on renewable energy for churches (info sent out by Mo on 23.7.22) 	
	<p data-bbox="327 636 1257 1037">Mo said she thinks it is important for our church to look at renewable energy sources. She sent something from St Peter's Church in Petersfield who have put 27 solar panels on their roof. The other link mentions the different grants available and Mo has found 10 that might be worth looking into for us. Linda's son works for a solar panel company so she will ask him to have a look at the church roof and the church hall roof. Need to think about all our future purchases, no single use plastic items should be bought. Rev Liz mentioned the A Rocha UK Eco Church Awards – Bronze, Silver and Gold. In order to qualify for an award you must attain the required standard in each of the areas covered by the Eco Survey that apply to your church. This would be worth looking into.</p> <p data-bbox="327 1041 1222 1104">Mo will set up a working party to discuss these things and look into it further.</p>	MP
	<ul style="list-style-type: none"> <li data-bbox="327 1111 440 1137">Rats 	
	<p data-bbox="327 1144 1257 1209">Tony said the rats have appeared down by the Hall again. Need to get someone in to put rat traps down.</p>	TRO
10.	Date of Next PCC Meeting	
	<p data-bbox="327 1283 1257 1348">The next meeting will be held on Monday 19th December at 7.30pm at The Vicarage. Meeting followed by social for Christmas.</p>	ALL
	<p data-bbox="327 1388 695 1420">Closing Prayer – The Grace</p> <p data-bbox="327 1451 1150 1482">There being no further business the meeting closed at 9.25pm.</p>	